

**VILLAGE OF PINCKNEY
APPLICATION FOR SITE PLAN REVIEW**

Land Use Permit #: _____
Owner: _____
Address: _____
Phone: _____

Date of Application: _____
Contractor: _____
Address: _____
Phone: _____

PROJECT LOCATION

Project Address: _____ Tax Code: _____

Lot Number: _____ Subdivision: _____ Zoning: _____

Preliminary Site Plan Review Final Site Plan Review Preliminary & Final

PROJECT

Briefly describe project: _____

Submission requirements:

- 3 copies of the Site Plan Application
- If applicant isn't owner of record, notarized statement from owner that applicant is acting on owner's behalf
- 14 copies of the Site Plan (24" x 36")
- 14 copies of the Impact Assessment Report (if required)
- 14 copies of the Environmental Permits Checklist/Hazardous Substances Form (if required)
- Copies of Deed Restrictions, Easements, Protective Covenants, Master Deed or Association bylaws affecting site
- Proof that Plan has been submitted for review to all other agencies (Final Site Plan)
- All appropriate application fees
- Must be submitted no later than Noon of the 14th business day before the scheduled Planning Commission meeting.

Signature of Applicant: _____ Date: _____

*****FOR OFFICE USE ONLY*****

Date Submitted to Zoning Administrator: _____ Date Application found complete: _____

Fee Paid: _____ Check Number: _____

Date Submitted to Planning Commission: _____

Planning Commission Action:

- Preliminary Site Plan Approval: _____
- Final Site Plan Approval: _____
- Date of Final Site Plan Approval: _____

Signature of Planning Commission Chair: _____

*****This application is not transferable*****