



VILLAGE OF  
**PINCKNEY**

**APPLICATION FOR AUTHORIZATION TO CONSTRUCT UTILITIES,  
EXCAVATE, OR PERFORM WORK IN VILLAGE STREETS OR RIGHT-OF-WAY**

Date of Application: \_\_\_\_\_ Permit Number: \_\_\_\_\_  
Applicant: \_\_\_\_\_ Contractor: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Authorized Representative (On Site): \_\_\_\_\_

**PROJECT**

Describe Project: \_\_\_\_\_  
\_\_\_\_\_

List Streets or Right-of-Ways to be excavated:

- 1. \_\_\_\_\_
- 2. \_\_\_\_\_

Start Date: \_\_\_\_\_ End/Expiration Date: \_\_\_\_\_

Fee: \_\_\_\_\_ (Please see Village of Pinckney Fee Schedule)

Escrow funds required? Y / N Amount: \_\_\_\_\_

**\*\*\*\*\*For Office Use Only\*\*\*\*\***

Fee paid: \_\_\_\_\_ Check Number: \_\_\_\_\_ Date Rcvd: \_\_\_\_\_

<b>Driveway ONLY</b>	Initial Field Inspection Date: _____ Receipt Issued Date: _____
	Initial Field Inspection Result: PASS / FAIL Comments: _____ _____
	Interim Permit Issued Date: _____

ROW Permit Issued Date: \_\_\_\_\_

Compliance Inspection Date: \_\_\_\_\_ PASS / FAIL Comments: \_\_\_\_\_  
\_\_\_\_\_

Director of Public Works: \_\_\_\_\_

Zoning Administrator: \_\_\_\_\_

*Please refer to Ordinance 92 - Streets and Sidewalks for more information*

## INSTRUCTIONS:

- Applicants must completely fill out the form and submit it to the Zoning Administrator with a plan for the proposed work.
- If for a driveway, the application must be accompanied by a survey sketch showing the location of the property corners and proposed driveway approach.
- If for a driveway, the application must also be accompanied by a Driveway Culvert Maintenance Agreement.
- If project exceeds this form, please attach further information.
- All applications must be signed by an authorized representative of the applicant.
- Applicant must adhere to the Village of Pinckney Ordinance and Technical Standards.
- Depending upon the scale of the work, Livingston County Building Department may require a Soil Erosion and Sedimentation Control Permit.
- No work may be performed until the application has been authorized by the Director of Public Works and the fee paid (to include escrow funds).
- A copy of the permit must be kept on site.
- The Director of Public Works must be notified within 24 hours of completing work to schedule a compliance inspection.

[dpw@villageofpinckney.org](mailto:dpw@villageofpinckney.org) or 734-878-0666