

Pinckney Police Department

220 S Howell Street
Pinckney, MI 48169-0036

Chief Jeffrey M. Newton

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DATE: February 3, 2017
TO: Amy Salowitz, Village Clerk
FROM: Jeffrey Newton, Chief of Police
CC: Police Service Committee
RE: PSC Meeting Minutes – February 2, 2017

Police Service Committee Meeting – Thursday, February 2, 2017 @ 6:00 pm – Village Conference Room

Present: Linda Lavey, President
Robert Vedder, Trustee
Heather Menosky, Trustee
Dianne MacDonald, Citizen
Jeffrey Newton, Chief of Police

Agenda: 1. PPD Staffing Update
2. 2008 Crown Victoria
3. FY 17/18 Budget
4. Ordinance Enforcement

Item #1: Discussed the current state of staffing within the PPD. At present, the PPD has spent 73.56% of its annual P/T budget line. We should be at 50%. Turn-over within the P/T ranks has resulted in hiring and increased training. It is projected that by the end of FY 16/17, the PPD will have spent over \$17,000 on hiring, training and equipping the last three P/T officers. Since 2012, the PPD has seen 12 officers leave the agency. The Chief is suggesting the hire of a 5th F/T officer and reducing its P/T staff. It was agreed that this item should be added to the FY 17/18 PPD Budget request and discussed / explored further.

Item #2: The 2008 Crown Victoria has been fully converted to a K9 patrol vehicle with the addition of the cage and “Hot-N-Pop” system. This upfit was paid for by donations, at a cost of \$2400. Outside of the upfit costs, \$448.20 has been spent on maintenance this current FY. Rust prevention was discussed at an approximate cost of \$800 - \$1000. It was agreed to continue to fund the car at the \$500 per quarter cost and discuss the rust repair during the FY 17/18 Budget request.

Item #3: This item was discussed during Items #1 & #2, above.

Item #4: Ordinance violations were discussed from the aspect of how the village would like them enforced. Currently, both the Zoning Administrator and the Chief share the job. However, the Zoning Administrator’s authority is currently derived from the zoning chapter within the ordinances. That chapter does not include many of the citable ordinances, grass / chickens / junk cars, etc. that she participates in. We discussed clarifying the Zoning Administrator’s duties to include or exclude those duties. We also discussed the procedure to be

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used for future ordinance violations.

- Warning notices
- Hard copy violations
- Remediation efforts (DPW)
- Invoicing and fining\

It was agreed that violators will get:

- One warning (red-tag) per season, per offense.
- Violations to follow any future violations.
- Photos to be taken where applicable.
- Violations to be mailed to property owner.
- If the DPW is required to remediate the issue, the violation will be sent with the invoice and included in the invoice.

Meeting was closed at 7:55 pm.

Next Meeting: Tuesday, May 2, 2017 @ 6:00 pm.