

**Village of Pinckney
DDA Meeting
Minutes
Monday, June 5, 2017**

Call to Order: Chairman Gonzalez called the meeting to order at 7:00 pm.

Roll Call: Present – Bridget Gergel, Christine Oliver, Donald Oliver, Tom Pais, Eric Wubbenhorst, Leo Gonzalez.

Also attending – Diane Kay-Hougaboom (Zoning Administrator), Michelle Brunner (Recording Secretary)

Absent – Diane MacDonald

Pledge of Allegiance

Approval of the Agenda:

Moved by Pais, seconded by C. Oliver, to approve tonight's agenda as presented. The motion carried unanimously.

Approval of the April 3, 2017 Minutes:

Moved by Gergel, seconded by C. Oliver, to approve the April 3, 2017 minutes as presented. The motion carried unanimously.

Public Forum:

Chairman Gonzalez opened the Public Forum at 7:03 pm with no response.

Agenda:

1. Payables

C. Oliver asked about the payable item of 'start up sprinklers' by Leo's Sprinklers. She would like more detail about the payables. Mrs. Brunner will follow up with details.

Moved by C. Oliver, seconded by D. Oliver, to pay the bills in the amount of \$3076.71 for March 31, 2017 through June 1, 2017. The motion carried unanimously with a roll-call vote.

2. Limiting Budget Carryover to 1 year

A request has been made by the accountant to only carry forward one year's worth of budget surplus on the DDA events. The carryover from the previous year will show in the expense budget line. That is the amount that is available to spend unless there are donations/fundraising. If the amount in the expense budget line is not spent, it will not be carried forward. Anything that comes in as revenue for that year and is surplus will be carried forward to the next year. This will make the accounting easier and cleaner.

Moved by Pais, seconded by Wubbenhorst, to limit the budget surplus carryover to 1 year on the DDA events. The motion carried unanimously with a roll-call vote.

3. Budget

Moved by Gergel, seconded by D. Oliver, to approve the 2017 DDA budget as presented. The motion carried unanimously with a roll-call vote.

4. DDA Equipment Usage – Movies in the Park

Mrs. Kay-Hougaboom stated that Movies in the Park used to be a DDA project that she worked on. The licensing fees for the movies are pricey, around \$350, and the turnout for the movies wasn't very large. Walter Kristy, who is part of the local Kiwanis Club, has asked to borrow the DDA's movie equipment, so they can do the Movies in the Park this summer. Mrs. Kay-Hougaboom suggested that a written agreement should be in place about returning the equipment in a timely manner if they approve the use.

Moved by Wubbenhorst, seconded by D. Oliver, to approve Walter Kristy's use of the DDA movie equipment, contingent upon him signing an agreement to return the equipment within a week of the last movie of the summer. The motion carried unanimously.

Public Forum:

Chairman Gonzalez opened the Public Forum at 7:20 pm with no response.

Member Discussion:

Mrs. Kay-Hougaboom thanked everyone for reviewing the budget.

Adjournment:

Moved by C. Oliver, seconded by Wubbenhorst, to adjourn the meeting at 7:21 pm. The motion carried unanimously.