

**Village of Pinckney  
Planning Commission Meeting  
Minutes  
Monday, May 6, 2019**

**Call to Order:** Chairman Pais called the meeting to order at 7:00 pm.

**Roll Call:**

Bridget Gergel – Absent  
Ted Kinczkowski – Present  
Richard Mayernik – Present  
Christine Oliver – Present  
Donald Oliver – Present  
Tom Pais - Present  
Don Tottingham - Present

**Also Present:**

Lucie Fortin, (Village Planner)  
Michelle Brunner (Zoning Administrator, Recording Secretary)

**Pledge of Allegiance**

**Approval of the Agenda:**

Item number 2 was removed from Agenda, as the County Planning Commissioner was unable to attend.

Moved by Commissioner Mayernik, seconded Commissioner Kinczkowski, to approve the agenda as amended.

Yeas: 6 Nays: 0 Absent:1  
The motion carried.

**Approval of the March 4, 2019 Minutes:**

Motion by Commissioner Kinczkowski, seconded by Commissioner Mayernik, to approve the March 4, 2019 minutes as presented.

Yeas: 6 Nays: 0 Absent: 1  
The motion carried.

**Reports:**

**Chairman:** Chairman Pais had nothing to report.

**Secretary / Vice-Chairperson:** Vice-Chairman C. Oliver had nothing to report.

**Council Report:** Commissioner Kinczkowski stated he has heard from a few people that the TruFit business owners are frustrated that things aren't happening at 211 W Main, such as a parking lot being built. It appears the property owner for that parcel is telling them that it is the

Village's fault that things aren't happening. At the March 25<sup>th</sup> ZBA meeting, an interpretation was made regarding a Tree Service business that wants to go into the old fire station building at 1066 E M36. It was determined that Special Use as a Landscape Nursery is an appropriate use in Secondary Business District for that business. Commissioner Kinczkowski also summarized some of the items the new IT sub-committee is working on, such as social media.

**Zoning Administrator:** Zoning Administrator report for April was included in the packet. A question had come up the previous week regarding chicken permits. A resident would like to have chickens but the process includes getting consent from every neighbor. The resident's relationship with one of their neighbors is quite contentious and they wanted to know if there was an alternative option. The neighbor in question has their own backyard chickens. It was decided that the resident needs to attempt to get the consent and if it was denied it could be reconsidered then.

**Public Forum:**

Chairman Pais opened the Public Forum at 7:11 pm.

Responses: None

Public Forum was closed by Chairman Pais at 7:12 pm.

**Agenda:**

1. Elect Chairperson and Secretary/Vice-Chair

Discussion:

- Per the ByLaws, the first regular meeting in May is when a Chairperson and a Secretary/Vice-Chairperson is elected by a majority vote of the membership of the Planning Commission. All officers serve a one-year term from June 1 through May 31.

Motion was offered by Commissioner Mayernik to nominate Chairman Pais to continue as Chairman.

Support was offered by Commissioner Kinczkowski.

Bridget Gergel – Absent

Ted Kinczkowski – Yes

Richard Mayernik – Yes

Christine Oliver – Yes

Donald Oliver – Yes

Tom Pais - Yes

Don Tottingham - Yes

Motion passed by Roll Call.

Motion was offered by Commissioner Kinczkowski to nominate Commissioner C. Oliver to continue as Secretary/Vice-Chairman.

Support was offered by Commissioner Mayernik.

Bridget Gergel – Absent  
Ted Kinczkowski – Yes  
Richard Mayernik – Yes  
Christine Oliver – Yes  
Donald Oliver – Yes  
Tom Pais - Yes  
Don Tottingham - Yes

Motion passed by Roll Call.

## 2. Master Plan Revision Discussion

At the last Planning Commission meeting, it was authorized to set up a budget to revise the Master Plan and requested that Lucie write a proposal for those revisions. Lucie has sent a letter and proposal to the Village President to be considered by Council as that is the process for a new contract. The items she proposed to include in the Master Plan were incorporating or referring to the Capital Improvement Plan, incorporating the Redevelopment Ready Community findings, identifying area plans for pieces of property at Main and Marion, the old St Mary and the old Pinckney Elementary school. If Council accepts the proposal, we can begin in July with the new fiscal year.

## 3. 135 W Main Conceptual Plans

There are four conceptual plans for buildings and space that were created for the vacant lot at 135 W Main by Aligned Planning through a RRC grant by MML and the MEDC. After the Zoning Administrator gave a short summary on each plan, input on these plans was given – both ranking them number one through four and what was liked and what wasn't liked. This information will be used to decide which concept should be the focus of the marketing and financial package.

### **Public Forum:**

Chairman Pais opened Public Forum at 8:00 pm.

Responses: None

Public Forum was closed by Commissioner Pais at 8:01

### **Member Discussion:**

Discussion regarding which plan everyone had liked for 135 W Main. There was not a clear favorite amongst them.

**Adjournment:**

Moved by Commissioner C. Oliver, seconded by Commissioner Tottingham, to adjourn the meeting at 8:05 pm.

Yeas: 6   Nays: 0   Absent: 1

The motion carried.

DRAFT