

**Village of Pinckney
Planning Commission Meeting
Minutes
Monday, March 5, 2018**

Call to Order: Chairman Diane MacDonald called the meeting to order at 7:05 pm

Roll Call: Present – Bridget Gergel, Ted Kinczkowski, Diane MacDonald, Richard Mayernik, Christine Oliver, Donald Oliver, Tom Pais
Absent – Zoning Administrator Brunner.

Also attending – Lucie Fortin (Planner), Heather Menosky (Recording Secretary) Amy Salowitz (Village Clerk) was in attendance on behalf of Zoning Administrator Brunner.

Approval of the Agenda:

Motion by Commissioner Kinczkowski, seconded by Commissioner D. Oliver, to approve the agenda. The motion carried unanimously.

Approval of Minutes:

Motion by Commissioner Mayernik, seconded by Commissioner Kinczkowski, to approve the February 5, 2018 minutes. The motion carried unanimously.

Reports:

Chairman: Chairman MacDonald, no report.

Secretary / Vice-Chairperson: Commissioner C. Oliver, no report.

Council Report: Commissioner Pais stated that Village Council is continuing with more steps on the Sewer Improvement Rural Development Bond.

Zoning Administrator: Village Clerk Amy Salowitz, noted that ZA Brunner's report was in the packet.

Public Forum:

Chairman MacDonald opened and closed the Public Forum at 7:08 pm. No responses.

Agenda:

- 1.) People's Church Site Plan Review: Motion offered by Commissioner Pais, to accept the final site plan as presented, contingent upon the completion of the terms identified by the planner (letter dated 10/10/2017), Engineers (letter dated 2/28/2018), and DPW (letter dated 2/28/2018), and sign off to such requirements by the Village Zoning Administrator; seconded by Commissioner D. Oliver.
Motion carried unanimously by a roll call vote.

- 2.) Minor Change to Pirates Cove Site Plan: ZA Brunner agreed to the addition of 80 square feet to Phase 3, Building 22, to accommodate two larger RV's. Upon receipt of two copies, signed and dated of the design engineer's sealed site plan drawings to verify that the enlargement of Building 22 does not cover the sanitary lead, the ZA will sign the agreement. As this falls under the parameters of the ZA's authority, no action is needed by the Planning Commission.
- 3.) 445 S. Dexter Land Use Permit for Parking- Plot Plan: Parcel will be addressed for a Zoning Change at the April 16, 2018 meeting. Lucie Fortin said that a new curb cut will need Livingston County approval. Diane MacDonald stated that a Site Plan is needed as the use was not given at this point. Motion offered by Commissioner D. Oliver. Supported by Commissioner Gergel to recommend that this be brought back as a Site Plan Review.

Motion passed unanimously.

Public Forum:

Chairman MacDonald opened and closed the Public Forum at 7:25pm, as there were no responses.

Member Discussion:

Planner Fortin stated she has an upcoming meeting with DPW, Engineering, and Zoning in regards to the IHA Property.

The next meeting is Monday, April 16, 2018. Lucie Fortin and Ted Kinczkowski stated that they would not be in attendance that evening.

Adjournment:

Moved by Commissioner C. Oliver, seconded by Commissioner Donald Oliver, to adjourn the meeting at 7:25pm. The motion carried unanimously.