

**Village of Pinckney
Planning Commission Meeting
Minutes
Monday, August 7, 2017**

Call to Order: Commissioner MacDonald called the meeting to order at 7:23 pm.

Roll Call: Present – Diane MacDonald, Christine Oliver, Donald Oliver, Tom Pais, Eric Wubbenhorst
Also attending – Lucie Fortin, (Village Planner), Diane Kay-Hougaboom (Zoning Administrator),
Michelle Brunner (Recording Secretary)
Absent – Bridget Gergel, Leo Gonzalez

Approval of the Agenda:

Moved by Commissioner D. Oliver, seconded by Commissioner Pais, to approve the agenda as presented. The motion carried unanimously.

Approval of the June 5, 2017 Minutes:

Correct Commissioner Wubbenhorst in the Roll Call.

Moved by Commissioner Wubbenhorst, seconded by Commissioner C. Oliver, to approve the June 5, 2017 minutes with one correction as presented. The motion carried unanimously.

Reports:

Chairman: Chairman Gonzalez was absent.

Secretary / Vice-Chairperson: Commissioner Gergel was absent.

Council Report: Commissioner Pais stated that at the next meeting, Council will be swearing in two new members.

Zoning Administrator: Mrs. Kay-Hougaboom stated that Kochan's Korner's has sold but not 100% certain what the new business will be. She spoke to Mr. Zisler from People's Church and he said they are still mulling over their plans. There may be some site plan review coming up for the lots on Dexter-Pinckney. Mr. Ostlund's property at 211 W Main needs something to be done with it. He is talking about demoing part of the building and rebuilding something but nothing has been presented yet. Mrs. Kay-Hougaboom will be going on vacation during the first week in October and asked if that meeting could be moved to another date in October?

Public Forum:

Commissioner MacDonald opened the Public Forum at 7:31 pm. Public Forum was closed at 7:31 pm.

Agenda:

1. Presentation, Kathleen Kline-Hudson, Livingston County Planning

Ms. Kline-Hudson is the Director of the Livingston County Planning Department. She stated they are currently working on the county's new master plan. The new master plan will be very different and will show features that connect and help provide consistency. They expect the first draft to be done in the

fall. She wanted to make sure that Pinckney's Planning Commission knew that they are available to help in regards to research, review, language, etc. Jeanne Clum is a Commissioner for Livingston County and spoke about other things they have been offering such as the Brown Bag Lunch series that has covered topics such as bicycling and place making. Both spoke about the resources available to Pinckney's Planning Commission and wanted to touch base with our group and connect.

2. Final Site Plan Review – Pirate's Cove

Mrs. Kay-Hougaboom stated that Planning Commission has seen lots of drafts up to this point and she had spoken about this final site plan with Matt from Wolverine and Lucie. It is her recommendation that Planning Commission recommend to council to approve the final site plan pending final approval of the engineer. Ms. Fortin stated that her concern is regarding the size of the entrance at Kirkland Ct, particularly if this becomes something else other than RV storage in the future. The width of that driveway is 26'. Commissioner Pais stated the access can't be used for anything other than emergencies.

Motion by Commissioner Pais to recommend to council to approve the final site plan; Seconded by Commissioner Wubbenhorst.

Yeas: MacDonald, C. Oliver, Pais, Wubbenhorst

Nays: D. Oliver

Absent: Gergel, Gonzalez

Motion carried in a roll call vote.

Public Forum:

Commissioner MacDonald opened the Public Forum at 7:58 pm with no response.

Member Discussion:

Ms. Fortin stated that last month she attended the Green Infrastructure meeting at Putnam Township. Chris Olson from Huron River Watershed Council did a vision plan. Mrs. Fortin asked if Planning Commission would be interested in having Chris Olson come talk to the group because Pinckney's Master Plan talks about green infrastructure. Planning Commission thought it was a good idea and Ms. Fortin will get some dates.

Mrs. Kay-Hougaboom and Commissioner Pais spoke about the recent dam survey and what was found. Questions exist about who actually owns the dam. The culvert under the road is old and made of brick and it will need to continue to be maintained. As of now, there will be no forward movement made by Village Council.

Mrs. Kay-Hougaboom stated that for any ordinance changes, Planning Commission will need to hold a public hearing and that will be happening at the next meeting. She will make sure everything is posted as needed.

Commissioner MacDonald stated she really liked the Planning Commission annual report and thanked Mrs. Kay-Hougaboom. She also asked if anyone knew what was happening with the old ACO property as it is now vacant. Commissioners discussed whether or not the property was cleaned up according to DEQ's requirements, as that is a big concern.

Adjournment:

Moved by Commissioner C. Oliver, seconded by Commissioner D. Oliver, to adjourn the meeting at 8:13 pm. The motion carried unanimously.