

**Village of Pinckney  
Regular Council Meeting  
August 14, 2017**

The President called the meeting to order in the Village Council Chambers at 220 S. Howell, Pinckney at 7:00 pm on August 14, 2017.

ROLL CALL:

Present: Kauserud, Pais, Vedder and Lavey

Absent: Foster

Resigned post July 10, 2017 meeting: M. Kinczkowski, T. Kinczkowski,

Also Present: M. Brunner (Treasurer/Secretary), D. Kay-Hougaboom (Zoning), K. Lim (Accountant), S. Mills (DPW), J. Newton (Police), A. Salowitz (Clerk), D. Stoker (Attorney)

PLEDGE OF ALLEGIANCE

PUBLIC FORUM:

Lavey opened at 7:00pm. No one present to speak. Closed at 7:01pm

AMENDED AGENDA:

Salowitz indicated that we would like to update item #5 to include Raica pay request #2 and Wolverine Invoice for Portage Street.

Motion by Vedder to accept amended consent agenda; Seconded by Kauserud

Yeas: Kauserud, Pais, Vedder and Lavey

Nays: None

Absent: Foster, M. Kinczkowski, T. Kinczkowski

Motion carried in a roll call vote.

UNFINISHED BUSINESS:

1. Historic District Study Committee  
No Update
2. Coal Tar Ordinance  
No update

AGENDA:

**1. Council Trustee Appointments**

Lavey recommended Kayla Dombrowski to complete the Trustee term ending November 2018. Vedder concurred and accepted the recommendation; Seconded by Kauserud

Yeas: Kauserud, Pais, Vedder and Lavey

Nays: None

Absent: Foster, M. Kinczkowski, T. Kinczkowski

Passed in a roll call vote.

Lavey recommended Shawn Tibus to complete the Trustee term ending November 2018. Kauserud concurred and accepted the recommendation; Seconded by Pais.

Yeas: Kauserud, Pais, Vedder and Lavey

Nays: None

Absent: Foster, M. Kinczkowski, T. Kinczkowski

Passed in a roll call vote.

Salowitz swore in Dombrowski and Tibus, individually, and welcomed them to Village Council.

***Kauserud excused himself from the meeting at 7:04pm***

**2. Introduction on new Sergeant – Michael Trenkle**

Chief Newton indicated that the Police Department had operated without a Sergeant for some time. Officer Trenkle and Investigator Hamlin helped to cover some of the load. Effective July 30, 2017, Michael Trenkle was appointed Sergeant. Trenkle has been with the department for some time and this is a well-deserved promotion. Newton read a certificate acknowledging Trenkle's promotion and invited Ms. Jennifer Trenkle to come pin on the collar brass.

Congratulations were given; cake and coffee were available for celebration.

**3. Patsy Dible – St. Patrick's Day parade**

Patsy explained that she would like to hold the parade on Saturday, March 17, 2018. She believes she has funds for an over the road banner for this year. She indicated that the route would be from the cemetery to Mills Street. She would request that the roads around the town square be closed.

Dible asked for approval. Lavey indicated that the event plan would have to come to Council but she didn't expect any issues.

Dible will run event again this year. Lim reminded group that DDA events only have a one year carry over of funds effective with this budget.

Since she was present with Dible, Salowitz asked Hurtubise if she was going to lead Light Up the Park again this year. She said yes. The date is December 2, 2017. She is hoping to purchase additional white lights and Dible was hoping to purchase gate for the fencing around the ice rink. Salowitz believes funds from fencing were rolled into Light Up the Park and may have been used for lights in the previous fiscal year. She will investigate and see what was budgeted.

**4. Waiving Penalties for Utility Bills due August 3, 2017**

The village received more postcards back and more calls about not receiving bills this quarter than ever before. The office, in general, was not receiving mail for about three weeks. Lavey has spoken with the Post Office and they are indicating our concerns are with the sorting centers. We had more late payments, and unpaid this quarter than in past billing cycles.

Motion by Vedder to waive penalties for all utility bills due August 3, 2017 due to mailing issues; Seconded by Pais

Yeas: Dombrowski, Pais, Tibus, Vedder and Lavey

Nays: None

Absent: Foster

Motion carried in a roll call vote.

**5. Portage Street Project-Raica Pay Requests and Wolverine Invoice**

Raica Pay Request #1 was presented. This pay requests accounts for about 19% of the project.

Motion by Pais to approve pay request #1 in the amount of \$61,934.13; Seconded by Tibus

Yeas: Dombrowski, Pais, Tibus, Vedder and Lavey

Nays: None

Absent: Foster

Motion carried in a roll call vote.

Raica Pay Request #2 was presented. This pay requests accounts for about 60% of the project.

Motion by Vedder to approve pay request #2 in the amount of \$134, 719.09; Seconded by Dombrowski

Yeas: Dombrowski, Pais, Tibus, Vedder and Lavey

Nays: None

Absent: Foster

Motion carried in a roll call vote.

Wolverine invoice in the amount of \$22,045.35 was presented. This accounts for a bulk of the previously approved "not to exceed". Remaining expenses should be observation and permanent document preparation.

Motion by Pais to authorize payment of \$22,045.35 to Wolverine for the Portage Street Project; Seconded by Vedder.

Yeas: Dombrowski, Pais, Tibus, Vedder and Lavey

Nays: None

Absent: Foster

Motion carried in a roll call vote.

#### **6. 0 Kirkland Ct./Pirate's Cove Storage Final Site Plan Approval**

Kay-Hougaboom presented the recommendation from Planning Commission to accept the final site plans. She gave an overview of the project for the benefit of the new Trustees. Neither the planner nor engineers had significant issues with this final version. The Planner would have liked to see more egress for emergencies but accepted as is based on the Fire Departments lack of concern. The Fire Marshal requested a Knox box but that was not requirement of approval.

Vedder concerned about the lack of lighting. Newton was asked about a PD perspective. He indicated he had not reviewed the plan but that their location was difficult for the PD patrol as anyone attempting illegal access would go in from the trail side fence.

Stoker walked through the site approval process for the new Trustees.

Ongoing discussion re: parking lots versus storage lots. Council requested that Kay-Hougaboom make sure this is addressed in the technical standards that are currently being updated.

Motion by Tibus to accept the Planning Commission's recommendation and approve the 0 Kirkland Ct; Pirate's Cove storage final site plan as presented; Seconded by Pais.

Yeas: Dombrowski, Pais, Tibus, Vedder and Lavey

Nays: None

Absent: Foster

Motion carried in a roll call vote.

#### **7. Council Pay Resolution**

This is a housekeeping item. Council Trustees received a pay increase in the 2016-17 fiscal year but the resolution was not completed.

Motion by Vedder to accept resolution as presented; Seconded by Pais

WHEREAS, the Village Council has adopted an Ordinance providing for the setting of the Village President's and Trustees' compensation by Council Resolution and Council desires to set such compensation levels.

NOW, THEREFORE, BE IT RESOLVED that the Village of Pinckney hereby establishes the following compensation levels for the Village President and Trustees:

A. President. The President of the Village shall receive \$300.00 per month (\$3,600.00 per year) for the performance of the duties of the office of President. Said duties shall include attending at least one (1) Village Council meeting per month.

B. Trustees. Each Trustee of the Village shall receive \$150.00 per month (\$1,800.00 per year) for the performance of the duties of the office of Trustee. Said duties shall include attending at least one (1) Village Council meeting per month.

C. Committee Meetings. All elected members of committees, President and Trustees, shall receive \$10 per meeting for attendance at committee meetings.

D. Expenses. The President and Trustees may receive reimbursement of any actual expenses incurred in the performance of their official duties pursuant to policies established by resolution of the Village Council, including business travel mileage reimbursement and meal expenses as provided for in the Village Employee Policies and Procedures Manual.

Yeas: Dombrowski, Pais, Tibus, Vedder and Lavey

Nays: None

Absent: Foster

Motion carried in a roll call vote.

#### PRESIDENT'S REPORT

Everyone think Spooktacular! It will be held on Friday, October 27<sup>th</sup> from 6-8pm. Volunteers are always needed. Brunner indicated that several area leaders are returning like Jarema (Costume contest) Olsen (Spooky Forest) but others are needed.

Reminder that in lieu of our next meeting we will be having a Water Treatment Plant building dedication in honor of David Marshall. The dedication will be brief, at 7pm, and then tours will be available. Please either carpool over or park in the cul-de-sac at Kirkland Court and walk across the trail.

Livingston County EDC/Spark will be at our September meeting.

Foster has requested to speak regarding the research on the dam sites in September.

Lavey will be attending the Putman Township meeting later in the week to discuss the Joint Parks Master Plan.

Lavey had spent the afternoon at the Wolverine offices with members of staff, DPW, Wolverine and the Attorney reviewing final necessary easements for the Rural Development loan.

Salowitz will be attending a training session in Holland on the Village General Law Act, being held on September 13, 2017, if anyone would like to attend with her. Please let her know.

Kay-Hougaboom indicated that there is a local opportunity for Citizen Planner/Fundamentals of Planning and Zoning in Howell. She has flyers on the class if anyone is interested. She added that the county master plan is being started and a first draft should be available by fall.

TRUSTEE FORUM

Brunner announced that she is now a Certified Assessing Tech. She took training, with the support of staff, to help her gain knowledge beneficial to both Michelle and the Village.

Salowitz noted that even though Ann Jarema is currently in Alaska she is spearheading Pinckney Rocks. It is a program where you hide and find painted rocks around the village and the trail. There is a Facebook page where you can post your creations and your finds. Additionally, there will be a painting session prior to the Movies in the Park this Friday.

Salowitz also wanted to publically thank Tom Pais for all of his work on the easement research. She added "I don't know what we would do without him". His knowledge, skills and patience have been very helpful. Lavey concurred and thanked Pais too.

Pais indicated that two Livingston County Planners were at the last Planning Commission meeting and their presentation was very informative and helpful. They are encouraging more participating in their brown bag lunches and other input sessions. He found the presentation very helpful.

PUBLIC FORUM

Opened 7:59pm. No one wished to speak. Closed at 7:59pm

Meeting Adjourned at 8:00pm

Approval Date \_\_\_\_\_

Respectfully Submitted,

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Amy Salowitz, CMMC  
Village Clerk

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Linda E. Lavey  
Village President