VILLAGE OF PINCKNEY
220 S. Howell Street
Pinckney, MI 48169
zoning@villageofpinckney.org

APPLICATION FOR SITE PLAN REVIEW

Site Plan Review #: _____ Date of Application: _____
Owner: _____ Applicant: _____
Address: _____ Address: _____
Phone: _____ Phone: _____
Email: _____ Email: _____

Project Address:_____ Tax Code:_____

Lot: _____ Subdivision: _____ Zoning: _____

☐ Preliminary Site Plan Review ☐ Final Site Plan Review ☐ Preliminary & Final

Description of Project: _____
_____

Submission requirements:

- Site Plan Application
- 5 copies of the Site Plan (24"x36") & 1 digital copy
- Impact Assessment Report (if required)
- Environmental Permits Checklist/Hazardous Substances Form (if required)
- Copies of Deed Restrictions, Easements, Protective Covenants, Master Deed or Association bylaws
- Proof that the Plan has been submitted for review to all other agencies (Final Site Plan)
- If the applicant is not the owner of record, a notarized statement from the owner that the applicant is acting on owner's behalf
- All appropriate fees

Submittal shall be made no later than noon of the 14th business day before the scheduled Planning Commission meeting – Meeting dates are listed on the village website: villageofpinckney.org

Signature of Applicant: _____ Date_____

Date of Submittal: _____

Fee Paid: _____

Escrow Paid: _____

Planning Commission Action:
(minutes shall be attached)

Preliminary Site Approved_____

Final Site Plan Approved_____

Fees:

- Pre-Planning Meeting $1,000 per meeting
  Additional funds may be required
- Site Plan Application Fee: $350 per Review
- Site Plan Review & Revision: See Escrow Deposit Fees

Escrow Account Deposit
Site Plan (Site size not disturbance area)

- Less than 1 acre $5,000
- 1-5 acres $7,500
- 5-10 acres $10,000
- Over 10 acres $10,000+ $500 per additional acre

(The applicant is responsible for replenishing the escrow account in $2,000 increments to maintain 30% balance of the original escrow amount.)