

Notes to Proposed 2022 Fee Schedule:

- Several clarifications and corrections were made based on the discussions at the March 14th Council meeting
- There had been discussion with regard to ensuring that the fees directly represent the actual labor and other costs. For FOIA purposes, the following is used for calculating requests: “The Village of Pinckney will not charge more than the hourly wage of its lowest-paid employee capable of searching for, locating, and examining the public records in this particular instance, regardless of whether that person is available or who actually performs the labor. These costs will be estimated and charged in 15-minute time increments; all partial time increments must be rounded down. If the number of minutes is less than 15, there is no charge. Hourly Wage Charged: \$21.37. That hourly rate together with supply and other costs could justify the rates being suggested.”
- Collection bin license was added at a rate of \$50 application fee to cover the cost of reviewing the application for sufficiency, location/plot plan, and other relevant information for the site. An additional \$25 per bin license fee is suggested to cover costs relating to inspection and monitoring.
- We are suggesting that we add a nominal fee of \$25 annually for the chicken license. This again would cover the administrative costs.
- There had been a question about the grave buy-backs at a rate of \$75 per lot. That fee is actually spelled out in Section 93.03 of the Village Code rather than referencing the fee schedule. This would require an ordinance amendment to change.

VILLAGE OF PINCKNEY

FEE SCHEDULE

Adopted by Village Council 3/00/2022

General Office

Item	Fee			
Copies	\$.25 /page	\$0.20		
FOIA	See FOIA fee calculation form			
Vendor Permit – valid 90 days	\$25 Investigation fee plus \$15/person			
Chicken license	\$25 Annually (After 6 month trial period)	\$0		
Returned checks (NSF)	\$35			
Special Event Permit	\$100 - 501(c)3 entities may apply for waiver	\$25		
Recording (Livingston County)	Based on current charges by Livingston County Clerk	\$30 (up to 3 pages); \$3 per page additional		
Marihuana License Application	\$5,000 per license (new or renewal)			
Collection bin license	\$50 application fee for each location plus \$25/bin			
Planning & Zoning				
Commercial Reoccupation	\$50	\$25		
Land Use Permit - Commercial (New Construction or additional square footage)	\$150	\$75		
Land Use Permit - Commercial (alterations, façade, etc.)	\$100	\$75		
Land Use Permit - Residential (Decks, fences, sheds & above ground pools)	\$35	\$25		
Land Use Permit -Residential (New Construction or additional square footage)	\$70	\$25		
Sidewalk Café Permit	\$50	\$25		
Sign Permit	\$40	\$1/sq. ft. minimum \$20		
Temporary Sign Permit	\$25	\$0		
Zoning Board of Appeals Variance Request	\$600 + \$1,000 escrow			
Zoning Board of Appeals Variance - Residential		\$300 + \$1,000 escrow		
Zoning Board of Appeals Variance -Commercial		\$600 + \$1,000 escrow		
Request for Waiver of Technical Standards	\$250 + \$1,000 escrow	\$1,000 escrow		
Request for Zoning Amendment (Text amendment or rezoning)	\$1,000 + \$1,500 escrow			
Pre-Planning Meeting	\$1,000 escrow per meeting			
Site Plan Application Fee (Preliminary or Final)	\$700 + escrow (see escrow Account chart below)	\$350 per review		
Site Plan Revision (per revision)	\$350 + escrow (see escrow Account chart below)	escrow only		
Special Land Use	\$700 + \$1,000 escrow			
Land Division Applcation	\$500			
Escrow Account Deposit				
Site Plan (Site size not disturbance area)				
Less than 1 acre	\$5,000			
1-5 acres	\$7,500			

5-10 acres	\$10,000			
Over 10 acres	\$10,000 + \$500 per additional acre			
* Planner, Engineer & Attorney Fees are charged against escrow at the current rate charged to the Village				
* The applicant is responsible for replenishing the escrow account in \$2,000 deposit increments to maintain 30% balance of the original escrow amount				
* Any unused funds held in escrow will be refunded to the applicant at the end of the review process.				
Planning & Zoning - For Developers (Paid after final site plan approval)				
Construction Cost Escrow	% of construction cost			
\$0-\$24,999	10%			
\$25,000-\$99,999	\$4,500 + 10% of amount over \$25,000			
\$100,000-\$249,999	\$10,000 + 8% of amount over \$100,000			
Above \$250,000	\$25,500 + 4% of amount over \$250,000			
* Construction fees cover the cost of pre-construction meetings, construction observation and/or any administrative engineering time incurred by Village Engineer or qualified Village Agent in association with the project.				
* A minimum non-refundable charge of 1% of the construction cost will be billed to the applicant regardless of the Contractor's work performance.				
* Extent of inspection and field engineering required will be determined by the Village Engineer or qualified Village Agent.				
* The applicant is responsible for replenishing the escrow account in \$3,500 increments to maintain 30% balance of original escrow.				
* All monies, on deposit, that are unused will be returned to the applicant at project completion.				
Performance Bond	125% of the cost of the project			
Maintenance & Guarantee Bond	2 year maint & guarantee bond at the completion of the project, equal to the value of the project			
Utility Right-of-Way Permits				
Driveway Permit - Residential	\$100 + \$1,000 escrow	escrow TBD based on size		
Driveway Permit - Commercial	\$250 + \$5,000 escrow	escrow TBD based on size		
Minor maintenance	\$250 + \$1,000 escrow	no escrow		
Bore, jack and tunnel	\$250 + \$1,000 escrow	no escrow		
Pavement cutting	\$400 + \$1,000 escrow	no escrow		
Major maintenance	\$500 + \$1,000 escrow	no escrow		
Annual Blanket	\$3,000 + \$1,000 escrow	no escrow		
Driveway resurfacing (Commercial & residential)	Waiver only - No fee			
Water & Sewer				
Water Item	Fee			

Water Connection, ¾ inch	\$3,060				
Water Connection, 1 inch	\$7,650				
Water Connection, 1 ½ inch	\$15,300				
Water Connection, 2 inch	\$24,480				
Water Connection, 3 inch	\$53,550				
Water Connection, 4 inch	\$91,800				
Water Connection, 6"	\$190,944				
Water Connection, 8"	\$275,400				
<u>Fire Suppression Connection</u>	<u>Fee</u>				
1" line	\$2,913.12				
1 ½" line	\$5,147.94				
2" line	\$9,151.44				
3" line	\$20,591.76				
4" line	\$36,607.80				
6" line	\$82,366.02				
8" line	\$146,429.16				
Water Connection or Meter Inspection, ¾ & 1 inch	\$100				
Irrigation or residential well Inspection	\$50				
Water Connection or Meter Inspection, 2"	\$150				
Water Connection or Meter Inspection, over 2"	\$250				
Hydrant Rental	\$250 each + refundable deposit of \$1,500 + additional charge for water used at current rate (meter provided)				
Water Meter, ¾ inch	Actual Cost (at time of purchase)				
Water Meter, 1 inch	Actual Cost (at time of purchase)				
MXU	Actual Cost (at time of purchase)				
Water turn-off/turn-on	\$100 each incident				
<u>Sewer Item</u>	<u>Fee</u>				
Sewer Connection, ¾ inch	\$4,377.50				
Sewer Connection, 1 inch	\$10,943.75				
Sewer Connection, 1 ½ inch	\$21,887.50				
Sewer Connection, 2 inch	\$35,020.00				
Sewer Connection, 3 inch	\$76,735.00				
Sewer Connection, 4 inch	\$131,222.00				
Sewer Connection, 6 inch	\$272,950.00				
Sewer Connection 8 inch	\$393,048.00				
Sewer Connection Inspection	\$100				

Police Department					
Item	Fee				
Report copies	See FOIA request form				
Crash reports	See FOIA request form				
PBT	\$5 each resident				
	\$15 each non-resident				
Fingerprints	\$20 resident				
	\$35 non-resident				
Administrative Warrant Fee	\$10 (Statutory fee)				
Notary fee for gun permits	\$10				
DVDs/Videos	See FOIA request form				
Photos/CDs	See FOIA request form				
Records Check	\$10 resident				
	\$20 non-resident				
Impound	\$25 resident				
	\$50 non-resident				
Defective Equipment	\$5 resident				
	\$10 non-resident				
Motor Vehicle and Traffic Codes					
Violations concerning parking	\$25 per infraction				
Violations concerning parking in reserved disabled spots	\$100 per infraction				
Municipal Civil Infractions					
1 st offense	\$125				
2 nd offense	\$200				
3 rd offense and consecutive offenses	\$400				
Cemetery					
Item	Fees Paid to Village of Pinckney				
Grave sites	\$750 resident				
	\$850 non-resident				
Columbarium Niches	\$1,500				
Grave buy backs	\$75/lot				
Transfer fee	\$10				
INFORMATIONAL PRICING ONLY:	Fees Paid to Sexton				
(Fees may change without notice)					
Open/Close Traditional Burial	\$500				
Open/Close Cremains Lot	\$250				
Open/Close Columbarium	\$250				
Columbarium plaques and traditional headstones	Market price				