



# VILLAGE OF PINCKNEY

220 S Howell Street, Pinckney Mi 48169  
Phone: 734-878-6206 Fax 734-878-9749  
email: [zoning@villageofpinckney.org](mailto:zoning@villageofpinckney.org)

# COLLECTION BIN APPLICATION

Permit # \_\_\_\_\_

Type of Permit:  New  Annual Renewal

Applicant: \_\_\_\_\_ Contact Person: \_\_\_\_\_  
(Collection Bin Operator Name or Organization)

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

24- Hour Phone Contact: \_\_\_\_\_

Applicant's website (if any) \_\_\_\_\_

Attach list of name, address & email address of all partners or members of LLC

Proposed Location of bin(s) \_\_\_\_\_ of bins proposed: \_\_\_\_\_

Tax ID#: 4714- \_\_\_\_\_ Zoning District: \_\_\_\_\_

Attach a scaled drawing sufficient to illustrate the proposed location of the Collection Bin on the property and the dimensions of the proposed Collection Bin

Attach a picture or rendering of the proposed Collection Bin & its dimensions

Provide picture or rendering of signage & lettering (with dimensions) to meet Section 156.003 (I) of the Village Code

Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Attach Property Owner Affidavit giving written permission for the Collection Bin on the property

Provide/attach a service/maintenance plan that includes pick-up schedule and litter and trash removal on and around the collection bin that is sufficient to prevent and/or eliminate blight-related conditions

Include \$50 Non-refundable Application Fee (for new locations only) – Check # \_\_\_\_\_

\_\_\_\_\_  
Signature of officer, director, manager or member of Applicant entity

Permit approved  Fee Paid \_\_\_\_\_ (\$25 per bin) Check# \_\_\_\_\_  
Permit Denied  Reason for denial: \_\_\_\_\_

Signature of Zoning Administrator \_\_\_\_\_ Date: \_\_\_\_\_

The following regulations shall apply to all collection bins within the village:

- A. Collection bins are allowed with an approved permit only in the ROB, SBD, RTO and O Zoning Districts under the Village of Pinckney Zoning Ordinance
- B. Collection bins shall be fabricated of durable and waterproof materials.
- C. Collection bins are required to be placed on a paved or concrete surface.
- D. Collection bins must be level and stable.
- E. Collection bins shall be locked with a tamper resistant locking mechanism so contents cannot be accessed by anyone other than those responsible for retrieval of the contents. Collection bins shall be tightly covered at all times to prevent the harboring of rodents and the scattering of debris.
- F. Collection bins shall be maintained in good condition and appearance with no structural damage, holes, visible rust, or graffiti. The area surrounding the bin shall be maintained free from any overflow items, furniture, rubbish, debris, hazardous materials, and noxious odors.
- G. Collection boxes shall be serviced and emptied as needed, but at least every thirty (30) days.
- H. Collection bins shall be no larger than 84 inches high, sixty (60) inches wide and sixty (60) inches deep.
- I. Collection bins shall have in, at minimum, one-half (1/2) inch lettering visible from the front of each collection box the name, address, email, website and phone number of the operator, as well as whether the collection box is owned and operated by a for profit company or a not-for-profit company. Notice should also include the type of material that may be deposited, frequency of pickup and notice that no materials shall be left outside the collection bin. The signage must be flat, either painted directly on the bin or affixed flat to the bin and projecting no more than two (2) inches from the side of the bin. The collection box shall not have information, advertising or logos other than those relating to the operator.
- J. No more than two (2) collection bins shall be allowed per property.
- K. Collection bins shall not be permitted:
  - 1. On any unimproved lot or parcel that is not currently used or occupied or where the principal building or structure has been closed or unoccupied for more than thirty (30) days;
  - 2. Within a landscaped area;
  - 3. Within the required main building setbacks for the zoning district;
  - 4. Within a parking space required as a part of the approved site plan or required to meet the parking requirements for the principal building or structure;
  - 5. Within five hundred (500) feet from the property line of any lot used or zoned for residential purposes or within fifty (50) feet of any entrance driveway; or
  - 6. Within a designated fire lane, or adjacent to a handicap parking space.
- L. Collection bins shall not cause a visual obstruction to vehicular or pedestrian or block access to required parking, emergency vehicle routes, building entrances or exits, easements, pedestrian walkways and dumpsters or trash enclosure areas.



VILLAGE OF  
**PINCKNEY**

**COLLECTION BIN APPLICATION  
PROPERTY OWNER AFFIDAVIT**

Property owner, not lessee, must complete and sign this form to attest to approval for collection bin(s) to be placed on your property.

Subject Property: \_\_\_\_\_ Tax ID# 4714- \_\_\_\_\_

I, \_\_\_\_\_, as owner of \_\_\_\_\_, the subject property, do hereby authorize: \_\_\_\_\_ to apply for, erect and maintain a licensed collection bin at the property described above. I understand that I as the real property owner, the local agent, and permittee are responsible for compliance with the Village of Pinckney ordinances and shall be jointly and severally liable for each violation and for payment of any fine and costs of abatement.

\_\_\_\_\_  
Signature of Property Owner                      Date