

**VILLAGE OF PINCKNEY  
DOWNTOWN DEVELOPMENT AUTHORITY  
MONDAY, JUNE 5, 2023**

**CALL TO ORDER:**

The meeting was called to order by Chairperson Oliver at 8:07 p.m.

Present: Deborah Grischke

Joseph Hartman

Ted Kinczkowski

Christine Oliver

Donald Oliver

Absent: Robert (Tim) Brown & Trisha Wagner

Also Present: Julie Durkin, Zoning Administrator & Planner Lucie Fortin (via Teams)

**APPROVAL OF AGENDA:**

Motion by Kinczkowski supported by D. Oliver

To approve the agenda as presented

VOTE: Ayes: 5      Nays: 0      Absent: 2      MOTION CARRIED

**APPROVAL OF MINUTES:**

Motion by D. Oliver, supported by Kinczkowski

To approve the minutes of the May 1, 2023 Regular meeting as presented

VOTE: Ayes: 5      Nays: 0      Absent: 2      MOTION CARRIED

**REPORTS:** None

**PUBLIC FORUM:**

Chairperson Oliver opened the public forum at 8:08 p.m. Hearing no comment, the forum was closed at 8:08 p.m.

**OLD BUSINESS:** None

**NEW BUSINESS:**

1. 2023 Project Ideas – Discussion

ZA Durkin stated that we have accomplished several projects this past year. In order to keep the momentum, she is asking for suggestions for new projects.

- a. Wayfinding signage

ZA Durkin stated that she understands that there had been discussion, prior to her coming on board with the Village, regarding wayfinding signage. We have budgeted some funds with this in mind so that we can begin determining the needs.

Member Kinczkowski stated that the Board had talked about incorporating signage at the trails and looking to see whether people involved with the trail would be interested in a joint project. It was stated that a lot of people use the trails and don't realize what is here.

Planner Fortin stated that if we are talking about bringing bicyclists downtown, we might want to look at other things such as pavement markings, road- share, etc.

Discussion was held on parklets for outside seating or simply bike racks. Discussion was held on what other downtowns are doing successfully.

Discussion was held on the number of people who use the trail but do not come to downtown. It was stated that there needs to be a place for them to go. Discussion was held on providing a map but the difficulties in keeping these maps up to date as businesses come and go. Discussion was held on directing people to the new park once improvements are made, although it is not within the DDA district.

b. Suggested project Ideas

Discussion was held on looking at other locations for new gateway signs at the north and south ends of town since The Means Project is not going to be completed for some time yet.

ZA stated that the other issue we should be looking at is marketing of our downtown and how to attract viable businesses. We are in the process of re-certification of our Redevelopment Ready status. This program through the MEDC can help in these areas as well.

Further discussion was held on the need for business owners to take advantage of some of the programs offered through MEDC, SBA, etc.

2. Approval of Payables

Motion by Kinczkowski, supported by D. Oliver

To approve the May payables in the amount of \$4,701.11

ROLL CALL VOTE: Brown - Absent  
Grischke - Yes  
Hartman - Yes  
Kinczkowski - Yes  
D. Oliver - Yes  
Wagner - Absent  
C. Oliver - Yes

MOTION CARRIED

**PUBLIC FORUM:**

Chairperson Oliver opened the public forum at 8:27 p.m. Hearing no comment, the forum was closed at 8:27 p.m.

**MEMBER DISCUSSION:**

**ADJOURNMENT:**

Motion by Hartman, supported by Grischke

To adjourn the regular DDA meeting at 8:28 p.m.

VOTE: Ayes: 5      Nays: 0      Absent: 2      MOTION CARRIED

Respectfully submitted,

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Christine Oliver, Chairperson

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Julie Durkin, Zoning Administrator  
Recording Secretary