



VILLAGE OF
PINCKNEY
DOWNTOWN DEVELOPMENT AUTHORITY

REQUEST FOR DDA EVENT FUNDING

One of the goals of the Downtown Development Authority is to support and encourage businesses and support activities to retain local retail businesses in the district. Festivals, parades and activities downtown encourage customer traffic and brings the community together as well as introduce visitors to our Village. The DDA provides funds for various activities with these goals in mind. In order to qualify for funding, events must

- Take place within the DDA District
- Include participation of local businesses
- Market the event as well as promote the DDA and its businesses
- Show sponsorships from others in the community

Description of Event: Spoostacular

Dates: Oct 28, 2023

Location of Event: Putnam Park, Pinckney

Organization/Business Sponsoring Event

Name: M36 Rotary

Contact Person: Jan Sheehan

Address: Po Box 694

Phone: 734-478-5779 Email: jan_sheehan@hotmail.com

Have you submitted a Special Events Permit Application to the Village Clerk Yes No

How will the proposed activity benefit the Pinckney Local Businesses: _____

Free event for Community

List Local Businesses involved and how they will be participating in the event

<u>PPHM Sponson (Donation)</u>	<u>Approx 45 Business participants</u>
<u>Dan Hall Sponson (Donation)</u>	<u>to do Trunk or Treat</u>
<u>Edward Jones (Donation)</u>	<u>around park</u>

How many participants expected: 2000+

List your methods to advertise and promote the event, downtown and local businesses:

Flyers hung at Business's
 Banner across Main Street
 WHM
 Community pages on Facebook

Total Cost of Event:	
Total Income from Other Sources:	
DDA funds Requested:	
List Other Sources:	Amount
We are asking DDA	Tent - \$ 375
to pay for	
for (200 x 40) and	M.C. - \$ 300
M.C., decorations	



Spooktacular M-36 rotary Saturday 10/28/23

We appreciate your business. I will call/text you the week of event on Monday or Tuesday to set up delivery day and time frame.

Delivery will generally occur the day before event, sometimes 2 days before event. And pickup is generally next day (weather permitting) but could be 2 days also.

Please be sure set up area is clear of objects and free of large amounts of lawn clippings (if possible), if for some reason someone will not be home at drop off please have area for tent setup clearly marked.

MC Eventi LLC is not responsible for any damage to lawn, or underground utilities ie (electrical, phone, gas, sprinkler lines) from setup or delivery of goods.

If you are receiving a tent all rented items are placed under tent, if not receiving a tent items will be dropped of and placed in a garage or covered area, we do not carry items inside of a residence unless agreed upon in advance at time of placing rental. Thank you!

We look forward to working with you.

It is recommended that anytime you have a tent being set up that miss dig is called, Eventi Colangelo(MC Eventi LLC) is not liable for any damage to underground pipes or wires, gas, electrical, water, sprinklers, cable, land lines, etc....

Mis dig is a free service

You can call up to 2 weeks before event or you can set up online.

1-(800)-482-7171

www.missdig811.org

Customer

Don Mccoll
dmccoll61@yahoo.com
734-417-5420

Invoice Details

PDF created September 28, 2023
\$375.00
Service date October 28, 2023

Payment

Due October 28, 2023
\$375.00

Items	Quantity	Price	Amount
20x40 pole tent	1	\$375.00	\$375.00
Subtotal			\$375.00

Total Due \$375.00



Pay online

To pay your invoice go to <https://squareup.com/u/XH4ZeKa0>

Or open the camera on your mobile device and place the QR code in the camera's view.

INVOICE

From

Lori Smith, Southern Drawl

P.o. box 825
Pinckney, Mi. 48169
Lasmith7778@yahoo.com
906.869.1143

To

Jan/spooktacular 2023 commitee

Pinckney, Mi.48169

Invoice

067

Invoice Date

09/28/2023



Due Date

10/28/2023



Item	Service
Description	The band Southern Drawl to perform and Play from 6 to 8 pm @ Spooktacular event on Saturday Oct 28, 2023. In addition the band will decorate Gazebo where band plays..also lori smith of Southern Drawl will MC the event as well.
Unit Price	300.00
Quantity	1.00
Amount	300.00

 New Line

Notes

Payable @event.

Subtotal	300.00
Total	300.00
Amount Paid	0.00
Balance Due	\$300.00

