

**VILLAGE OF PINCKNEY
DOWNTOWN DEVELOPMENT AUTHORITY
MONDAY, NOVEMBER 6, 2023**

CALL TO ORDER:

The meeting was called to order by Chairperson Oliver at 7:34 p.m.

Present: Savanna Gee

Deborah Grischke

Joseph Hartman

Ted Kinczkowski

Christine Oliver

Alex Smith

Absent: Trisha Wagner

Also Present: Julie Durkin, Zoning Administrator & Planner Lucie Fortin (via Teams)

APPROVAL OF AGENDA:

Motion by Grischke, supported by Gee

To approve the agenda as presented

VOTE: Ayes: 6 Nays: 0 Absent: 1 MOTION CARRIED

APPROVAL OF MINUTES:

Motion by Gee, supported by Grischke

To approve the minutes of the October 2, 2023 regular meeting as presented

VOTE: Ayes: 6 Nays: 0 Absent: 1 MOTION CARRIED

OLD BUSINESS:

1. Holiday Banners

Zoning Administrator Durkin explained that we have budgeted funds for holiday banners. The Light Up the Park event is scheduled for the weekend following Thanksgiving, and it would be great to get the banners up before then. Need to choose from one of two quotes.

Motion by Kinczkowski, supported by Smith

To choose Econo Print version number two with the tweaks discussed (bold as possible)

VOTE: Ayes: 6 Nays: 0 Absent: 1 MOTION CARRIED

NEW BUSINESS:

1. Audit – FY ending June 30, 2023

Zoning Administrator Durkin explained that the Village Council approved their 2022-2023 FYE audit as prepared. DDA needs to approve its financial statement.

Motion by Kinczkowski, supported by Gee

To accept the audit document for the DDA

VOTE: Ayes: 6 Nays: 0 Absent: 1 MOTION CARRIED

2. Community Garden Wrap-Up

Zoning Administrator Durkin wanted to share the co-coordinators' take on the year and give the opportunity for comment. This will be addressed again in the Spring.

3. Approval of Payables

Motion by Kinczkowski, supported by Grischke

To approve the payables in the amount of \$5,517.67

ROLL CALL VOTE: Gee – YES
 Grischke – YES
 Hartman – YES
 Kinczkowski – YES
 Oliver – YES
 Smith – YES
 Wagner – ABSENT

MOTION CARRIED

PUBLIC FORUM:

Chairperson Oliver opened public forum at 7:44 p.m. Hearing no public comment, public forum was closed at 7:44 p.m.

MEMBER DISCUSSION: EV Charging stations were discussed. Difficult to know how ours compare to other municipalities.

ADJOURNMENT:

Motion by Hartman, supported by Gee

To adjourn the regular DDA meeting at 7:46 p.m.

VOTE: Ayes: 6 Nays: 0

Absent: 1

MOTION CARRIED

Respectfully submitted,

Christine Oliver, Chairperson

Jill Chapman, Recording Secretary

DRAFT