

Essence Security Plan – Pinckney, MI

As part of Essence's internal security, our Security Director is responsible for comprehensive State and Federal background checks on all dispensary facilities and security personnel. Essence has a state-of-the-art alarm system with motion detectors, panic alarms and 24/7/365 monitoring. Essence will conduct maintenance inspections periodically and ensure that all necessary repairs, alterations, and upgrades are made for the proper operation of the systems. Areas where only certain employees may enter would be the security surveillance room, marijuana storage room, and facility vault where cash and products ready for sale are stored is protected by a lock requiring a key. Our managers will have the ability to unlock the facility, turn off the alarm, and allow employees to enter. As part of their security responsibilities, he/she will follow specific checklists regarding internal and perimeter security, periodic alarm testing and monitoring security cameras. Our Security Director conducts regular tests to ensure security compliance with all facets of the operation. Our Security Director and our dispensary manager will work together to ensure that all security protocols are being followed and that no theft or possible diversion has taken place. Essence's security plan has specific emergency action responses, employee accident reporting, investigation policies, fire prevention, certain materials storage policies and other security issues that may arise.

Essence provisioning centers alarm system is centrally monitored and our security cameras are recorded twenty-four hours a day, every day. The cameras cover all facility entrances and exits, rooms with exterior windows, exterior walls, storage rooms, including those that contain safes, and the perimeter of the facility. The IP video capture provides a live, real time viewing of our facility and all areas. The resolution of each camera is a high-density resolution (HD1080) and is also equipped with infra-red electronics to capture images in low light situations. To prevent vandalism to outdoor cameras, each camera is encased in a protective housing that will also prevent water or weather damage to the unit. The video management software allows our system to record, view and manage all cameras from a remote device such as a tablet or smartphone.

Our Security Plan consists of both physical and electronic security measures designed to prevent unauthorized entry, theft, diversion, and other unauthorized conduct with respect to Marihuana and the safety and wellbeing of our staff and customers. This Security Plan is written to meet or exceed the requirements of the State of Michigan and includes rule compliant provisions prior to commencement of operations.

We employ numerous physical security measures to deter and detect the theft and diversion of marihuana:

Our first in class security begins at the perimeter of our property with limited points of entry. Additionally, we maintain appropriate landscaping such that the view of our exterior surveillance cameras is unobstructed. The next layer of physical security is our building itself. We utilize commercial grade doors and locks on all doors and limit pedestrian entry into our facility through a single door. All doors, other than the entry door, are always locked. Within the facility, access to the various production areas containing marihuana is limited according to: (1) authorization; and (2) job function. All individuals must be “authorized” to be present in the facility. For employees, this involves an electronic check in as well as wearing a company distributed badge.

We utilize a commercial-grade security alarm system around the perimeter of our facility and on all possible points of entry. This system will be operational 365 days per year, 24 hours per day, 7 days per week. This system is professionally monitored by an independent third party alarm company. Our security alarm system includes the following:

- Burglary Alarm: A hard-wired burglar alarm system covering all points of entry, including door contacts, sirens, and alarm keypads.
- Glass Break Detectors.
- Motion Detectors.
- Duress Alarm (Silent).
- Holdup Alarm (Silent).
- Panic Alarm.
- Failure Notification System.
- Smoke and Fire monitoring.

We utilize a commercial grade security surveillance system that is actively recording 365 days per year, 24 hours per day, 7 days per week. Our surveillance system consists of digital video recorders, video surveillance cameras, video monitors, digital archiving devices, a printer capable of producing color, still digital photograph from any camera image, and a failure notification system.

The date and time of each recording is embedded onto all surveillance recordings. All recordings will be of a quality sufficient to have a clear view of the image record (min 1080p) and capable of producing discernable still images. Where necessary, we will install additional lighting to enable picture clarity or brightness.

Interior. We utilize fixed cameras throughout the facility, targeting all entrances, exits, rooms where marihuana is located, the Security and Surveillance Equipment Room, waste destruction area, and storage vault.

Exterior. We utilize fixed cameras targeting all points of ingress and egress, parking areas and all other areas within 15 feet of the exterior of the facility.

Retention Period. Until we are told otherwise by the state, we shall retain all images for a minimum period of 30 days.

Tamper Proof Cameras. Our exterior surveillance cameras will be tamper proof and installed at a height that makes obstructing, tampering or disabling them very difficult.

Administrative Holds. In the event the City, law enforcement, or state officials make any such request, we will place an administrative hold on the destruction of all video surveillance that may be needed for investigative purposes and will not remove that hold until authorized to do so.

Our security is very extensive and includes security functions such as strong doors and locks, along with more complex security measures such as cameras and video surveillance. However, to be completely safe and secure we will also have a security guard on the premises during store hours. Security personnel will be positioned in the corner of the showroom to be able to see the entrance and exit doors. This security guard will be professionally trained with prior relevant experience to ensure that there are no mishaps.

Some of the primary features of the security system include:

1. A smoke and fire alarm.
2. Motion detectors
3. A failure notification system that provides an audible, text or visual notification of any failure in the systems. The failure notification system provides an email and text message alert to a designated security person.
4. A silent security alarm system signal, known as a duress alarm, generated by the entry of a designated code to signal that the alarm user is being forced to turn off the system.
5. A silent security alarm system signal, known as a holdup alarm, generated by the manual activation of a device intended to signal a robbery in progress.
6. An audible security alarm system signal, known as a panic alarm, generated by the manual activation of a device intended to signal a life threatening or emergency situation requiring law enforcement response.
7. Auxiliary power sufficient to maintain operation for at least 48 hours following a power outage.
8. Ability to record all activity in images capable of clearly revealing facial detail and also the ability to immediately produce a clear, color, still photograph in a digital format that meets the requirements of the Township/State.
9. Ability to clearly and accurately display the date and time. The date and time will be synchronized and set correctly to not significantly obscure the picture.
10. Ability to operate under the normal lighting conditions of each area under surveillance.
11. Ability to record all images captured by each surveillance camera for a minimum of 30 days. Essence is also following several protocols provided by the Department of Health regarding security. Some of the protocols that Essence are as follows:
 - A. Fixed camera placement that allows for a clear image of all Individuals and activities in and around the following:
 - A limited access area of the facility.
 - A room or area containing a security and surveillance system storage device or equipment.
 - Entrances and exits to the facility. Entrances and exits will be recorded from indoor and outdoor vantage points.
 - Rooms with exterior windows, exterior walls, and storage rooms, including those that may contain safes.
 - Twenty feet from the exterior of the perimeter of the facility.

B. Essence shall maintain all recorded images captured by each surveillance camera for a minimum of 30 days, in a format that may be easily accessed for investigative purposes.

Recordings are kept at the facility:

- In a locked cabinet, closet or other secure place to protect it from tempering or theft.
- In a room to which access is limited to authorized Individuals.

C. Essence retains at the facility, for at least 3 years, records of all inspections, servicing, alterations, and upgrades performed on the systems. The following will apply:

- The records shall be made available to the Department and its authorized agents within 2 business days following a request.
- Failure to provide the records to the department will subject Essence to the sanctions and penalties as prescribed by the law.

D. In the event of a mechanical malfunction of the security or surveillance system that exceeds an 8-hour period, Essence shall provide alternative security measures that may include closure of the facility.

E. Essence has a dedicated security company responsible for continuously monitoring the security system and surveillance system at the facility.

F. Essence is complying with the records retention policy of the Village\State and will make available to the Village\State the following:

- Within 2 business days following a request, Essence shall provide up to four screen captures of an unaltered copy of video surveillance recording to the Village\State or its authorized agents, law enforcement or other Federal, State or Local government officials, if necessary, to perform the government officials' functions and duties.
- If Essence is notified in writing by the Village\State or its authorized agents, law enforcement or other Federal, State or Local government officials of a pending criminal or administrative investigation for which a recording may contain relevant information, Essence shall retain an unaltered copy of the recording until the investigation or proceeding is closed or the entity conducting the investigation or proceeding notifies Essence that it is not necessary to retain the recording.

G. Essence has commercial-grade door locks on each external door of the facility.

- During non-working hours, Essence will securely lock all entrances and exits to the facility.

H. Essence has installed appropriate lighting to ensure proper surveillance inside and outside of the facility.

12. Essence has limited access to rooms containing security and surveillance monitoring equipment to persons who are essential to maintaining security and surveillance operations, Federal, State and Local law enforcement, security and surveillance system service employees, the Department or its authorized agents, and other persons with the prior written approval of the Department. The following will apply:

Essence will make available to the Department or the Department's authorized agents, upon request, a current list of authorized employees and service employees or contractors who have access to any security and surveillance areas.