

**VILLAGE OF PINCKNEY
DOWNTOWN DEVELOPMENT AUTHORITY
MONDAY, DECEMBER 4, 2023**

CALL TO ORDER:

The meeting was called to order by Chairperson Oliver at 7:53 p.m.

Present: Deborah Grischke

Joseph Hartman

Ted Kinczkowski

Alex Smith

Christine Oliver

Trisha Wagner

Absent: Savanna Gee

Also Present: Julie Durkin, Zoning Administrator & Planner Lucie Fortin (via Teams)

APPROVAL OF AGENDA:

Motion by Smith, supported by Grischke

To approve the agenda as presented

VOTE: Ayes: 6 Nays: 0 Absent: 1 MOTION CARRIED

APPROVAL OF MINUTES:

Motion by Hartman, supported by Wagner

To approve the minutes of the November 6, 2023 regular meeting as presented

VOTE: Ayes: 6 Nays: 0 Absent: 1 MOTION CARRIED

REPORTS: None

OLD BUSINESS: None

NEW BUSINESS:

1. Approval of Payables

Motion by Kinczkowski, supported by Wagner

To approve the payables in the amount of \$8,127.11

ROLL CALL VOTE: Deborah Grischke - Yes
Joseph Hartman - Yes
Ted Kinczkowski - Yes
Alex Smith - Yes
Oliver - Yes

Wagner - Yes
Savanna Gee - Absent

MOTION CARRIED

PUBLIC FORUM:

Chairperson Oliver opened the public forum at 7:55 p.m. Hearing no comment, Chairperson Oliver closed the public forum at 7:55 p.m.

MEMBER DISCUSSION:

Discussion was held on expiration of terms. Zoning Administrator Durkin stated that the way that our ordinance reads is that a Planning Commissioner will serve until such time as a successor is appointed, unless of course there is a resignation.

Zoning Administrator Durkin stated that we probably will not have a meeting in January. She stated that although she has provided the proposed ramp details for the Northeast corner of Howell and M36 project, we are still waiting on pricing. This will most likely be a spring project anyway.

Discussion was held on the amazing turn out for Spooktacular.

ADJOURNMENT:

Motion by Hartman, supported by Wagner

To adjourn the regular DDA meeting at 7:59 p.m.

VOTE: Ayes: 6

Nays: 0

Absent: 1

MOTION CARRIED

Respectfully submitted,

Christine Oliver, Chairperson

Julie Durkin, Zoning Administrator
Recording Secretary