

**Village of Pinckney
Regular Council Meeting
November 13, 2023**

President Lavey called the meeting to order in Village Council Chambers at 220 S. Howell, Pinckney, at 7:00 p.m. on November 13, 2023.

ROLL CALL:

Present: Bierman, Buerman, Conquest, Kinczkowski, Spencer and Lavey
Also Present: J. Chapman (Clerk), J. Garrison (Police Chief), D. Moma (DPW Director) and
D. Stoker (Village Attorney – REMOTE)
Absent: Matson

PLEDGE OF ALLEGIANCE

PUBLIC FORUM:

Public Forum opened at 7:00 p.m.
No one wished to speak.
Public Forum closed at 7:01 p.m.

CONSENT AGENDA:

Motion by Kinczkowski to approve the Consent Agenda as presented; seconded by Bierman.

Yeas: Bierman, Buerman, Conquest, Kinczkowski, Spencer and Lavey
Nays: None
Absent: Matson
Motion carried in a roll call vote.

PRESIDENT'S REPORT:

Cram the Cruiser Food Drive is this Saturday from 10 to 2. The goal is to fill police cars at different locations with non-perishables, canned goods, and paper products to be donated to local shelters and food banks. Gift cards are also accepted.

President Lavey wished Council a Happy Thanksgiving and reminded them that Light Up the Park is Sunday, November 26, from 5 to 7. The Village is working on getting our holiday lights up before the event.

Wreaths Across America will take place December 16.

There is only one regularly scheduled Council meeting in November and December due to the holiday schedule.

President Lavey mentioned the resignation letter from Bev Harris in the packet. She would like to keep Bev on longer and is working on all angles. There is also an article from Rebecca Foster regarding the High School pathway.

On October 31, Amy Malmer and Rebecca Osborne from SEMCOG visited the Village. They had some complimentary things to say about the Village.

President Lavey attended the EDCLC annual meeting, which included a panel discussion about business opportunities.

When asked about the cell tower contract, Attorney Stoker says they are coming along. The easement is close to being done and should be ready for approval at the December meeting. There will be some more work to do after that before we can close, but the language is better than in the current lease agreement.

Sara Osborne was contacted regarding the park purchase. It's still stuck at the Attorney General's office.

DEPARTMENT HEAD REPORTS:

DPW Director Moma reports the Northwest Quadrant project is wrapped up. Should be just one payment more.

Regarding the N. Howell project, there is one spot holding water, which should be fixed on Thursday. After that, stripes will be put down and everything will be opened back up.

Two more weeks of leaves. With all the leaves dropping, they should be right on schedule.

Police Chief Garrison reports Seargent Trenkle needs a new laptop, which will be ordered tomorrow.

Cram the Cruiser was mentioned earlier.

Bark Art had their event two weekends in a row with no issues.

The police department should have a new car by the end of the week. It was delivered to the dealer Friday and will go to the outfitter next. Getting rid of the 2019 model.

COMMITTEE REPORTS:

There was an IT Committee meeting held. The Village received ten proposals, and two or three of them had what we need as far as fits and liens. One of the companies that looked good was our former IT company, which has now been purchased by another company. More to come.

AGENDA:

1) WOLVERINE ENGINEERING EXPLANATION OF BILLING PROCESS

President Lavey gave Trustees the opportunity to ask Jesse Lewter, an employee of Wolverine Engineering, questions on past or current bills. Discussion was also had as to what kind of contract we have or should have with Wolverine. Jesse was able to answer questions and seemed to understand where some of the confusion came from. He said he will try to find ways to make the invoices easier to understand. President Lavey also stated that these invoices will go back into the consent agenda starting next year.

2) SEMCOG

The annual fee to join SEMCOG is \$852.00. The brochure plus the application form were included in the packet. Stoker mentioned that SEMCOG reviews eligibility for several Federal grants. They are essentially gatekeepers for Federal and State money for larger grants. They advise on grants and are probably worth the annual fee for the insight they give as long as we use them.

Motion by Kinczkowski to direct the Village President to complete and approve the application form; seconded by Spencer.

Yeas: Bierman, Buerman, Conquest, Kinczkowski, Spencer and Lavey
Nays: None
Absent: Matson
Motion carried in a roll call vote.

3) HEALTHCARE RESOLUTION

Legislation puts a cap on what the Village can spend for employee health care. Default, if you do nothing, is the same. There are other options, but the Village has historically gone with the hard cap and done this as a formality.

Motion by Kinczkowski to approve the Resolution to enact the hard caps, option one; seconded by Spencer.

Yeas: Bierman, Buerman, Conquest, Kinczkowski, Spencer and Lavey
Nays: None
Absent: Matson
Motion carried in a roll call vote.

4) PUBLIC PARTICIPATION PLAN

This is a program of the Redevelopment Ready Community, which Pinckney belongs to. The requirements have been updated. Julie has been working on the documents RRC says we need to update. This document outlines how we should try to get the public to participate in events the Village owns.

Motion by Kinczkowski to approve Public Participation Plan as presented for RRC purposes; seconded by Buerman.

All in Favor: 6 Nays: 0 Motion carried

5) FINAL PAY ESTIMATE (NO. 2) – 2022 SIDEWALK REPLACEMENT

Motion by Buerman to approve the payment of \$2,808.10; seconded by Spencer.

Yeas: Bierman, Buerman, Conquest, Kinczkowski, Spencer and Lavey
Nays: None
Absent: Matson
Motion carried in a roll call vote.

6) CHANGE ORDER NO. 3 – NW QUADRANT INFRASTRUCTURE IMPROVEMENTS

Moma explained some of the changes made to the project and confirmed that he believed the change order to be correct.

Motion by Buerman to approve Change Order No. 3 as presented; seconded by Bierman.

Yeas: Bierman, Buerman, Conquest, Kinczkowski, Spencer and Lavey
Nays: None
Absent: Matson
Motion carried in a roll call vote.

7) PAY ESTIMATE NO. 12 – NW QUADRANT INFRASTRUCTURE IMPROVEMENTS

This is the final payment minus a retainer which will be held until the grass can be established next summer.

Motion by Kinczkowski to approve the payment of \$181,521.32; seconded by Buerman.

Yeas: Bierman, Buerman, Conquest, Kinczkowski, Spencer and Lavey

Nays: None

Absent: Matson

Motion carried in a roll call vote.

8) CHANGE ORDER NO. 2 – N. HOWELL ST. RECONSTRUCTION

This change order approves a decrease in the amount of \$22,000.

Motion by Buerman to approve Change Order No. 2 as presented; seconded by Spencer.

Yeas: Bierman, Buerman, Conquest, Kinczkowski, Spencer and Lavey

Nays: None

Absent: Matson

Motion carried in a roll call vote.

9) PAY ESTIMATE NO. 2 – N. HOWELL ST. RECONSTRUCTION

Motion by Buerman to approve the payment of \$426,761.10; seconded by Kinczkowski.

Yeas: Bierman, Buerman, Conquest, Kinczkowski, Spencer and Lavey

Nays: None

Absent: Matson

Motion carried in a roll call vote.

10) WOLVERINE INVOICES

Much discussion was had among Council about details of the invoices presented.

Motion by Kinczkowski to approve the payment of \$32,957.46; seconded by Buerman.

Yeas: Bierman, Buerman, Conquest, Kinczkowski, Spencer and Lavey

Nays: None

Absent: Matson

Motion carried in a roll call vote.

PUBLIC FORUM

Public forum was opened at 8:26 p.m.

No one wished to speak.

Public forum was closed at 8:27 p.m.

Meeting Adjourned at 8:27 p.m.

Approval Date

Jill Chapman
Village Clerk

Linda E. Lavey
Village President