

**DRAFT
VILLAGE OF PINCKNEY
DOWNTOWN DEVELOPMENT AUTHORITY
MONDAY, APRIL 1, 2024**

CALL TO ORDER:

The meeting was called to order by Chairperson Oliver at 7:02 p.m.

Present: Deborah Grischke

Joseph Hartman

Ted Kinczkowski

Alex Smith

Christine Oliver

Trisha Wagner

Absent: Savanna Gee

Also Present: Julie Durkin, Zoning Administrator

PLEDGE OF ALLEGIANCE:

Chairperson Oliver led those present in the pledge of allegiance.

APPROVAL OF AGENDA:

Motion by Wagner, supported by Kinczkowski

To approve the agenda as presented

VOTE: Ayes: 6 Nays: 0 Absent: 1 MOTION CARRIED

APPROVAL OF MINUTES:

Motion by Grischke, supported by Wagner

To approve the minutes of the February 5, 2024 regular meeting as presented

VOTE: Ayes: 6 Nays: 0 Absent: 1 MOTION CARRIED

REPORTS:

Member Hartman stated that he was able to attend the St. Patrick's Day parade, which was very nice. The bands were great.

Zoning Administrator Durkin pointed out that after receiving information from Attorney Stoker, it does appear that we will not be able to proceed with expanding the DDA boundaries as we had hoped. In order to proceed, we would need to show that there are declining property values within the proposed expansion, which we would not be able to do at this point.

PUBLIC FORUM:

Chairperson Oliver opened the public forum at 7:05 p.m. Hearing no comment, Chairperson Oliver closed the public forum at 7:06 p.m.

OLD BUSINESS:

1. Community Garden – Request for two replacement beds

ZA Durkin explained that we have a request from the garden coordinator for two replacement beds. These are two wood beds that have not held up. They would like to replace them with the metal beds. There is one remaining bed in the shed, but it appears that was made up of leftover parts and should probably remain available for repairs. The metal beds are available on Amazon at a cost of \$99 for two.

The question was asked if we should get additional beds as this is a good price. It was stated that the garden coordinator is only asking for the two at this point. Member Hartman explained the differing wood beds that are currently there. Some will hold up better than others.

Motion by Kinczkowski, supported by Wagner

To approve the purchase of two galvanized metal garden beds from Amazon at a cost of \$99

VOTE: Ayes: 6 Nays: 0 Absent: 1 MOTION CARRIED

NEW BUSINESS:

1. Request for Funding – Building Improvement Rebate Program

ZA Durkin stated that we have an application from James Shay for participation in the DDA's Building Improvement Rebate Program for improvements to his attorney's office at 545 E. Main Street. His application meets the requirements of the program and the improvements far exceed the maximum rebate of \$3,000.

Motion by Grischke, supported by Wagner

To approve the application from James Shay for reimbursement under the Building Improvement Rebate Program at the maximum \$3,000 payable upon satisfactory completion in accordance with village ordinances and Livingston County Building Department approvals.

ROLL CALL VOTE: Grischke - Yes
 Hartman - Yes
 Kinczkowski - Yes
 Smith - Yes
 Wagner - Yes
 Oliver – Yes
 Gee – ABSENT MOTION CARRIED

ZA Durkin stated that the second part of this is that when the guidelines were established, there was a sub-committee to be formed to review applications. Since that time, there have been no valid requests under the program and no sub-committee established. She is simply asking if they would like to establish the committee or have the zoning administrator continue to review applications as they are received. She stated that this issue can be revisited any time.

It was stated that the zoning administrator thoroughly outlined the eligibility requirements and presented to the Board. The consensus of the Board was to continue with this practice.

2. Approval of Payables

Motion by Kinczkowski, supported by Hartman

To approve the payables as presented

ROLL CALL VOTE: Grischke - Yes
 Hartman - Yes
 Kinczkowski - Yes
 Smith - Yes
 Wagner - Yes
 Oliver – Yes
 Gee – ABSENT

MOTION CARRIED

PUBLIC FORUM:

Chairperson Oliver opened the public forum at 7:11 p.m. Hearing no comment, Chairperson Oliver closed the public forum at 7:12 p.m.

MEMBER DISCUSSION:

Member Hartman asked if there was any additional information on the addition of two ad hoc members to the Commission/DDA. ZA Durkin stated that there will be some clarification coming.

Julie Amy explained that there is a group of business owners who meet on a regular basis that would like to take the DDA back. Due to difficulty with schedules, these business owners are not able to attend Monday evening meetings. She discussed the difficulty in meeting the requirements for appointment to the DDA Board.

ADJOURNMENT:

Motion by Hartman, supported by Grischke

To adjourn the regular DDA meeting at 7:18 p.m.

VOTE: Ayes: 6 Nays: 0 Absent: 1 MOTION CARRIED

Respectfully submitted,

Christine Oliver, Chairperson

Julie Durkin, Zoning Administrator
Recording Secretary