#### DRAFT

# VILLAGE OF PINCKNEY DOWNTOWN DEVELOPMENT AUTHORITY MONDAY, MAY 6, 2024

CAL	L 1	О	OI	RD	ER:

The meeting was called to order by Chairperson Oliver at 7:00 p.m.

Present: Savanna Gee

Deborah Grischke Joseph Hartman Ted Kinczkowski Alex Smith Christine Oliver Trisha Wagner

Also Present: Julie Durkin, Zoning Administrator & Planner Lucie Fortin

## **PLEDGE OF ALLEGIANCE:**

Chairperson Oliver led those present in the pledge of allegiance.

## APPROVAL OF AGENDA:

Motion by Gee, supported by Grischke

To approve the agenda as presented

VOTE: Ayes: 7 Nays: 0 Absent: 0 MOTION CARRIED

# **APPROVAL OF MINUTES:**

Motion by Grischke, supported by Wagner

To approve the minutes of the April 1, 2024 regular meeting as presented

VOTE: Ayes: 7 Nays: 0 Absent: 0 MOTION CARRIED

## **CERTIFICATE OF RECOGNITION** – Lonnie Huhman

Chairperson Oliver presented a Certificate of Recognition for his over 62 years in business as a barber in the Village of Pinckney. She tanked Mr. Huhman for being a part of the community for so many years and being an inspiration to others.

**REPORTS:** None

# **OLD BUSINESS:**

1. Part-time Seasonal help

Zoning Administrator Durkin stated that mid- season last summer, the Board authorized hiring a part-time seasonal employee to help with weeding the gardens downtown, help with the maintenance at the community garden and other areas of the village. She is asking for authorization for the same position, which would be for 10-15 hours per week at a rate of \$15-17 per hour. Last year's employee was also able to help the DPW with various tasks downtown.

Motion by Kinczkowski, supported by Gee

To authorize the position of part-time seasonal help for 10-15 hours per week at a rate of \$15-17 per hour

VOTE: Ayes: 7 Nays: 0 Absent: 0 MOTION CARRIED

#### **NEW BUSINESS:**

## 1. Budget Discussion

ZA Durkin stated that Village Council has begun discussing the upcoming 2024-2025 budget. She enclosed a draft copy of the DDA budget and highlighted the proposed changes. If the Board wishes to see any additional projects budgeted, she would be happy to obtain estimates, etc. for consideration. Discussion was held on possibly looking at a third style banner, possibly for the winter season.

Discussion was held on the timing of the adoption of the budget. Durkin stated that we do have a little time for additional discussion, but the document will be adopted in June.

## 2. Approval of Payables

Motion by Gee, supported by Wagner

To approve the payables as presented

ROLL CALL VOTE: Gee – Yes

Grischke - Yes Hartman - Yes Kinczkowski - Yes Smith - Yes Wagner - Yes Oliver – Yes

MOTION CARRIED

### **PUBLIC FORUM:**

Chairperson Oliver opened the public forum at 7:10 p.m.

Mr. Frank Collins of 209 E. Unadilla Street stated that he is in support of the Lakeland Knoll development. This may be just what the community and core village needs. However, he voiced his concern regarding the construction traffic. He understands that there will be a service road for vehicles, but did not see it on the site plan.

Hearing no further comment, Chairperson Oliver closed the public forum at 7:12 p.m.

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**MEMBER DISCUSSION: None** 

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Motion by Hartman, supported by Grischke

To adjourn the regular DDA meeting at 7:12 p.m.

VOTE: Ayes: 7 Nays: 0 Absent: 0 MOTION CARRIED

Respectfully submitted,

Christine Oliver, Chairperson Julie Durkin, Zoning Administrator

Recording Secretary