

VILLAGE OF PINCKNEY
LIVINGSTON COUNTY, MICHIGAN
FISCAL YEAR 2025 GENERAL APPROPRIATIONS ACT

June 10, 2024

Resolution adopted at a meeting of the Village Council of the Village of Pinckney, Livingston County, Michigan, on June 10, 2024

PRESENT:

ABSENT:

Motion by; seconded by.

For purposes of compliance with Section 16 of the Uniform Budgeting and Accounting Act, being Act 2 of 1968, MCL § 141.421 et seq., the Council of the Village desires to pass a general appropriations act reflecting formal budget approval for the 2025 fiscal year to establish a general appropriations act for the Village, to define the powers and duties of the Village Officers in relation to the administration of the budget, and to provide remedies for refusal or neglect to comply with the requirements of this Resolution.

NOW, THEREFORE, BE IT HEREBY RESOLVED:

The Village Council finds, approves and determines all of the following:

1. Title. This resolution shall be known as the Village of Pinckney Fiscal Year 2025 General Appropriations Act.
2. Chief Administrative Officer. The Village President shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer under this Act.
3. Fiscal Officer. The Village President shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this Act.
4. Public Hearing on the Budget. Pursuant to MCL § 42.26, notice of a public hearing on the proposed budget was published in the Livingston County Daily Press & Argus on May 31 2024, and held on June 10, 2024.

5. Estimated Revenues, Operating, and Capital Expenditures. Estimated Village General Fund Revenues as well as Estimated Expenditures for the various Village activities (departments) for Fiscal Year 2025 are as follows:

	Recurring	2025 Non- Recurring	Total
<u>General Fund Revenues</u>	1,402,047		1,402,047
<u>General Fund Expenditures</u>			
VILLAGE COUNCIL	12,498		12,498
VILLAGE PRESIDENT	16,007		16,007
VILLAGE CLERK	59,957		59,957
AUDITORS	5,900		5,900
SECRETARY	45,250		45,250
TREASURER, FINANCE, ACCOUNTING	81,110		81,110
ELECTIONS	5,070		5,070
BUILDINGS & GROUNDS	40,763		40,763
LEGAL FEES	20,000		20,000
OFFICE OVERHEAD	73,377		73,377
POLICE DEPARTMENT	667,528		667,528
DEPT OF PUBLIC WORKS	211,032	58,000	269,032
STREET LIGHTS	17,250		17,250
PLANNING COMMISSION	24,610	80,000	104,610
ZONING ADMINISTRATOR	54,191		54,191
ECONOMIC DEVELOPMENT	2,500		2,500
PARKS & RECREATION	9,980	11,000	20,980
CAPITAL OUTLAY	228,000		228,000
PENSION LIABILITY	-		-
TRANSFER	-		-
Total General Fund Expenditures	1,575,023	149,000	1,724,023

6. Estimated Other Fund Revenues, Operating, and Capital Expenditures. Estimated Village Other Fund Revenues as well as Estimated Expenditures and utility depreciation for the Fiscal Year 2025 are as follows:

REVENUES			
Fund # and Description	Recurring	2025 Non-Recurring	Total
150 CEMETERY	23,800		23,800
202 MAJOR STREET	229,764	65,000	294,764
203 LOCAL STREET	99,541	108,882	208,423
204 GENERAL HIGHWAY	375,380		375,380
248 DOWNTOWN DEVELOPMENT AUTHORITY	191,997		191,997
464 ARPA FUND	-		-
590 SEWER	794,169		794,169
591 WATER	400,361		400,361
596 REFUSE COLLECTION	234,140		234,140
597 ROLLING HILLS S.A.D.	400		400
Total Other Fund Revenues	2,349,552	173,882	2,523,434

EXPENDITURES			
Fund # and Description	Recurring	2024 Non-Recurring	Total
150 CEMETERY	29,188	5,000	34,188
202 MAJOR STREET	190,482	87,000	277,482
203 LOCAL STREET	89,086	43,000	132,086
204 GENERAL HIGHWAY	88,281	65,000	153,281
248 DOWNTOWN DEVELOPMENT AUTHORITY	113,460	57,800	171,260
464 ARPA FUND	-		-
590 SEWER	839,644	49,000	888,644 *
591 WATER	392,240	81,000	473,240 *
596 REFUSE COLLECTION	252,391		252,391
597 ROLLING HILLS S.A.D.	5,901		5,901
Transfer	-		-
Total Other Fund Expenditures	2,000,673	387,800	2,388,473

* Business-Type capital expenditures are recorded on the balance sheet and depreciated. They are included here for appropriation approval.

7. Millage Levy. The Village Council shall cause to be levied and collected the property tax on all real and personal property within the Village upon the current tax roll an allocated general operating millage of 8.0587 mills, plus voter authorized millage of 3.9963 for general highway purposes for a total levy equal to 12.0551 as set forth by the Village Council (or as authorized under state law and approved by the electorate and subject to any state required rollbacks or adjustments). Estimated tax revenue for the authorized 12.0550 mills is \$1,262,773.

8. Estimated Operating Transfers. An estimated operating transfer from Fund 204 Highway to Fund 202 Major Streets for \$65,000 is budgeted for construction projects in FY 2025.

9. Estimated Capital Expenditures. Estimated Village capital expenditures are funded by a combination of current estimated revenues and a planned use of fund balance thereby reducing or eliminating external financing costs.

10. Total Estimated Operating and Capital Expenditures and Transfers. For the FY 2025, the estimate of Operating and Capital Expenditures and Transfers is \$4,112,496 in total appropriations.

11. Adoption of Budget by Reference. The general fund budget of the Village as presented at the public hearing is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5, 6, 7, and 8 of this Act. The budget for all other Village funds as presented at the public hearing is also adopted by reference.

12. Appropriation not a Mandate to Spend. Appropriations will be deemed maximum authorizations to incur expenditures. The Chief Administrative Officer shall exercise supervision and control to ensure that expenditures are within appropriations and shall not issue any order for expenditures that exceed appropriations. The Chief Administrative Officer shall exercise the authority to make transfers among various line items within an activity.

13. Periodic Financial Reports. The Fiscal Officer shall transmit to the Village Council a report of financial operations, including, but not limited to:

- (a) A summary statement of the actual financial condition of the general fund at the end of the previous quarter (or month).
- (b) A summary statement showing the receipts and expenditures and encumbrances for the previous quarter (or month) and for the current fiscal year to the end of the previous quarter (or month).
- (c) A detailed list of expected revenues by major source as estimated in the budget; actual receipts to date for the current fiscal year compared with actual receipts for the same period in the prior fiscal year; the balance of estimated revenues to be collected in the then current fiscal year; and any revisions in revenue estimates resulting from collection experience to date.

- (d) A detailed list of, for each cost center, the amount appropriated; the amount charged to each appropriation in the previous quarter (or month) for the current fiscal year and as compared with the same period in the prior fiscal year; the unencumbered balance of appropriations; and any revisions in the estimate of expenditures.

14. Budget Monitoring. Whenever it appears to the Chief Administrative Officer or the Village Council that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the Village Council recommendations to prevent expenditures from exceeding available revenues or budgeted appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, utilizing reserves or a combination of the same.

15. Violations of this Act. Any obligation incurred or payment authorized in violation of this Resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in Public Act 621 of 1978 and the Village personnel manual.

Linda E. Lavey, President _____
Ted Kinczkowski, President Pro-Tem _____
Justin Bierman, Trustee _____
Stacy Conquest, Trustee _____
Jeffrey Buerman, Trustee _____
Brian Matson, Trustee _____
Justin McInnes, Trustee _____
Jeffrey Spencer, Trustee _____

Resolution declared

Linda Lavey
Village President

STATE OF MICHIGAN)

) ss.

COUNTY OF LIVINGSTON)

I hereby certify that the foregoing constitutes a true and complete copy of a Resolution adopted by the Village of Pinckney Village Council, Village of Pinckney, Livingston County, Michigan, at a regular meeting held on June 10, 2024 at which a quorum was present, held in accordance with the requirements of the State of Michigan Open Meetings Act.

Dated: _____

Andrea McCall, Village Clerk