

Memo

To: President Buerman & Council Members
From: Julie Durkin, Zoning Administrator
Date: December 4, 2024
Re: Zoning Administrator's Report

Permits & Code Enforcement: Please note the following since my last report:

- 1 Land Use Waiver was issued (interior renovations)
- 1 ROW Permit (new driveway)

DDA:

- DDA Informational Meeting required by PA 57: At the December 2nd regular meeting, the DDA held the required informational meeting. A brief presentation was given outlining some history of the Pinckney DDA, Tax Increment Financing plan, budget information as well as goals and objectives as outlined in the adopted DDA plan. A copy of the full presentation is available on the DDA's webpage: <https://villageofpinckney.org/dda/>. Informational meetings are required to be held twice per year. The Board has determined that moving forward, the meetings will be held each June and December.
- Housekeeping Items:
 - * At their December meeting, the Board approved the 2025 meeting schedule. Meetings are scheduled for the first Monday of the month following the regular Planning Commission meeting. The exception is the September meeting which will be moved to Wednesday due to the holiday (Labor Day 9/1/2025).
 - * Amended bylaws were approved consistent with changes to the Planning Commission bylaws. The new bylaws address the two ad hoc members, defining acceptable absences from meetings, public participation through communication equipment and recognizing the importance of the adopted Public Participation Plan and its review to keep up-to-date on current trends, technology, needs of the community, etc.

Planning Commission:

- Election of Officers: According to the current bylaws, at the first regular meeting each December, the Planning Commission shall select from its membership a Chairperson, Vice-Chairperson and Secretary for a term of one year or until their successor is selected. The officers for 2025 are:

Bree Kraut, Chairperson
Alex Smith, Vice Chairperson
Deb Grischke, Secretary

- Housekeeping Items: Matching action taken by the DDA, the Planning Commission has adopted the 2025 meeting dates as well as the amended bylaws. According to the established rules of the Commission, following the seating of the Village Council members elected in November, by a majority vote, the bylaws shall be reviewed and adopted.

- BTC 475 Pinckney, LLC (Kril): At the regular meeting of December 2nd, the Commission held a public hearing for the Special Land Use for Commercial indoor and outdoor recreation at 183 E. Hamburg. This is the same special use approved in 2018. There were no public comments. After review by the Village Planner, the Commission approved the use with conditions. The site plan will go before the Commission in January. Mr. Kril worked very closely with village consultants and staff during the 2018 approval, so unless there are any significant issues or questions, both preliminary and final may be considered at the same time.