

# Village of Pinckney

Resolution No. \_\_\_\_

## RESOLUTION ADOPTING FEES FOR RENTAL HOUSING REGISTRATION, LICENSING, INSPECTION, AND REINSPECTION

**WHEREAS**, the Village of Pinckney has adopted Ordinance No. \_\_\_\_, the Rental Housing Health and Safety Ordinance (“Ordinance”), requiring registration, inspection, and licensing of rental properties; and

**WHEREAS**, the Ordinance authorizes the Village Council to establish administrative fees by resolution to defray the costs of implementing and enforcing the Ordinance; and

**WHEREAS**, Michigan municipalities commonly establish rental registration, inspection, and reinspection fees by council resolution to support routine and complaint-based enforcement and to ensure consistent administration; [Ypsilanti Township+2villageofmayville.org+2](https://www.ypsilanti-township.org/villageofmayville.org+2)

**NOW, THEREFORE, BE IT RESOLVED** by the Village Council of the Village of Pinckney, Livingston County, Michigan, as follows:

### 1. Fee Schedule Adopted

The following fees are hereby adopted and shall take effect on the effective date of this Resolution:

#### A. Registration / Licensing Fees

1. **Initial Rental Registration Fee (per property):** \$ \_\_\_\_\_
2. **Biennial Rental License Fee (per dwelling unit):** \$ \_\_\_\_\_
  - o **Minimum per property license fee:** \$ \_\_\_\_\_
3. **Late Renewal Fee** (license not renewed by expiration date): \$ \_\_\_\_\_

#### B. Inspection Fees

1. **Initial / Biennial Routine Inspection Fee (per dwelling unit):** \$ \_\_\_\_\_
2. **Minimum routine inspection fee per property:** \$ \_\_\_\_\_
3. **Complaint Inspection Fee:**
  - o **First complaint inspection in a license cycle:** \$ \_\_\_\_\_
  - o **Second and subsequent complaint inspections in same cycle (per inspection):** \$ \_\_\_\_\_  
(Village may waive complaint inspection fee when violations are confirmed.)

#### C. Reinspection Fees

1. **Reinspection Fee (per reinspection visit):** \$ \_\_\_\_\_
2. **After-hours / Emergency Reinspection Fee (if requested or required):** \$ \_\_\_\_\_

#### D. Administrative / Enforcement Fees

1. **Failure-to-Register Administrative Fee (per property):** \$ \_\_\_\_\_
2. **Failure-to-Schedule Inspection Fee:** \$ \_\_\_\_\_
3. **Returned Payment / NSF Fee:** \$ \_\_\_\_\_

4. **Lock-Out / No-Access Fee** (inspection attempt where access is not provided): \$ \_\_\_\_\_

## 2. Cost Recovery

In addition to the fees above, the Village may recover actual costs of enforcement as permitted by law, including inspection and reinspection costs, legal fees where authorized, and other documented costs incurred due to repeated noncompliance. [Michigan Municipal League+2Plainfield Township+2](#)

## 3. Adjustments by Future Resolution

The Village Council may amend this fee schedule from time to time by resolution.

## 4. Severability

If any portion of this Resolution is found invalid, the remainder shall remain in effect.

**Adopted:** \_\_\_\_\_, 2025

**Ayes:** \_\_\_\_ **Nays:** \_\_\_\_ **Absent:** \_\_\_\_