

- A land use permit shall be applied for at least 14 business days prior to commencement of any activity regulated by the Zoning Ordinance and prior to application for a building permit.
- *Application information.* An application for a land use permit shall include the established processing fee, a village application form and any other information required, including a plot plan or approved site plan in compliance with §§ 152.385 et seq. The application shall also include proof of any other necessary village approvals such as re-zonings, variances and special use permits.
- *Review process.* The Zoning Administrator shall confirm that the application fully complies with the requirements of the Zoning Ordinance. Upon approval, the Zoning Administrator shall keep a copy of the approved land use permit, including accompanying plot plans or site plans in the Village Hall.
- *Land use permit.* The Zoning Administrator shall issue a land use permit so as to allow the beginning of construction. Upon issuance of a land use permit, the petitioner shall apply for all necessary building permits from the Livingston County building official and all other relevant agencies.
- *Certificate of compliance.* Upon completion of construction, it shall be the duty of the property owner or his or her designee to contact the Zoning Administrator and request issuance of a certificate of compliance. The certificate of compliance shall be approved if the development is in compliance with the Zoning Ordinance, the Village Technical Standards and any conditions imposed hereunder. Upon issuance of a certificate of compliance, the petitioner shall apply for all necessary certificates of occupancy from the Livingston County Building Official.
- *Expiration.* The land use permit shall become null and void if work for which the permit was issued is not started within six months after the date of the issuance.
- *Revocation.* If the property owner and/or developer deviates from the approved land use permit, the Zoning Administrator shall provide written notice of permit violation in accordance with § 152.022(B).

Certification: I hereby certify that all uses for which this application is made will conform with the Technical Standards and Ordinances of the Village of Pinckney, Livingston County and the State of Michigan. Additional permits may be required prior to construction.

Applicant Signature: 

Date: 12/3/2025

This permit has been reviewed by the Department of Public Works for sewer, water, drywell and sidewalk compliance.

DPW Signature: _____ Date: _____

Zoning Administrator Signature: _____ Date: _____

Fee: \$ 150.00

Permit Has Been: Approved Denied

Requirements for Final Zoning Compliance

- Final Grading Of Site
- All Storm Water Be Contained On Site
- First Floor Elevation Certificate
- Sewer Hook-up inspected by the Village of Pinckney and Livingston County Building Department
- Water Hook-up inspected by the Village of Pinckney and Livingston County Building Department
- Sidewalk Has Been Installed
- Sidewalk Has Been Waived
- Drywell Installed and approved By the Village of Pinckney
- All Construction Debris Contained And/ Or Removed
- Silt Fence Required

If the above marked items cannot be completed prior to the request for a Final Certificate of Compliance the Zoning Department will require a cash bond for the amount to complete the unfinished marked items above before issuance of a Temporary Certificate of Compliance. Bond will be returned when all items are completed.

Please call in advance for the inspector to schedule your Final Certificate of Compliance. This will help to eliminate any delays in issuance of the Certificate of Occupancy from the Livingston County Building Department.

This Project Did Pass The Zoning Compliance. The Certificate Of Occupancy May Be Issued By The Livingston County Building Department.

Zoning Administrator Inspection: _____ Date: _____

Department of Public Works Signature: _____ Date: _____