

Village President's Report

Prepared by: Jeffrey Buerman

November 17th, 2025.

Development & Construction Projects

- Essence Micro Cannabis Store – Coordinating with developers and staff to schedule a pre-construction meeting in preparation for construction start.
 - Groundbreaking should take place by December. – Still on track
- Lakeland Knoll – Working on scheduling a construction meeting to move their project forward. - Wants Groundbreaking by April 2025.
 - No changes
- Mugg & Boops (New Gas Station) – Assisting with site plan reviews and coordination.
 - Finalizing the Site plan review should start Final site review in November.
 - Finishing up Site plan review 11/01/2025
 - Pre Site Plan Review on 12/2/2025
- Ashton Street Land Split – Facilitating the review and approvals process.
 - Planning Commission Approved.
 - On the Village Council Agenda for October 27th
 - Completed – Approved by Planning Commission & Village Council 10/27/2025.
- 425 Dexter – Assisting property owners with their building permit process. Working to resolve delays with the County so they can proceed with a roof replacement.
 - Work in progress!
- 609 E. Main Street Land Use Permit for Pole Barn 9 9 2025
 - Changing building to metal building, unable to get anyone to build the Pole Barn this year.
 - Foundation being place / should be completed by Mid Jan 2026
 - Foundation Place 11 25 2025
- Old Fire Station was approved for Special Land Use permit for Marihuana Retailer location.
 - Waiting on Marihuana Retailer Licenses before moving forward
- Essence Vacant property – Applied for A Special Land Use permit for a Marihuana Retailer location.
 - SLUP approved by Planning Commission 11/3/2025.
 - SLUP waiting on Village Council approval, they still need to get us some paperwork.
- Surf Internet – Buried Fiber and Duct in the road right of way – Starting on E Hamburg St – completed in 6 to 8 months through out town.
 - Permits in Hand 11/1/2025.
 - Sign Metro Act Permit Right-of-way Telecommunications Permit 12/1/2025

- 911 800MHz Tower Project – The county will be installing a Tower at the DPW to improve our 911 communication in SW Livingston County.
 - Working met with them on 11/3/2025.
 - No updates 12/01/2025

Grants, Projects & Partnerships

- Pinckney Community Youth Development Initiative Grant – Finalized the grant and contract signing. The foundation is now able to provide receipts, and the Village can begin reimbursing them from the \$40,000 grant.
 - Need to update some accounting will be sending them checks soon.
 - Frist Checks cut for them 12/01/2025.
- Bless & Fish, DDA & Chamber – Collaborating on establishing a Social District for next year.
 - Working with Village Leaders and Attorney – in the planning stages.
 - Met with Hell Survivors. Are willing to work with us. More updates after the first of the year
 - NO updates 12/01/2025
- Pinckney Business Group – Hosting monthly meetings with the local business community to support growth and keep businesses moving forward.
 - November 14th meeting at the library – Meeting was well attended- over 25 people showed up.
 - December meeting
- Depot Project – Partnering with Anayna Moricz and Jo Self on the GoFundMe initiative to raise funds and support the redevelopment of the Depot site.
 - Jo & Anayna are working though some logistics on how to set up donations and meet the requirements of the state and our auditors.
 - Looking to use some ARPA Money

Village Policies & Ordinances

- Special Events & Street Closures – Drafting a new policy to help the Village recoup costs when closing streets for events, which often requires significant DPW involvement.
 - **NO updates should have an outline by February 1st.**
- Village Code Updates – Currently working on five code ordinance updates; three citations have been issued to date.
 - No Parking on Grass – Close to a new update—please check the Planning Commission packet for December.
 - Planning Commission meeting on December 1st.
 - **Should have a public hearing on it at the Jan 5th meeting.**
- Cannabis Committee – Chairing the committee with Nick, Justin, and Rob to ensure careful oversight of cannabis-related issues. The committee is also updating the scoring process, and a retail license will be available soon.

- New updated Rubric Scoring – going Infront of Council on Oct 27th.
- Committee Meeting on December 3rd at 6pm
- New updated Marihuana License application
- New updated Ordinance No. 152 – these spells out a more defined process
- **Council approved the 7-member committee on Oct 27th meeting.**
- Replacing Justin Bierman with Jim Jenson, to many Council members per Village Attorney – was approved by Council on 11/24/2025.
- Residential Rental Dwelling Units Ordinance – Updating the ordinance to strengthen tenant protections and clarify landlord responsibilities.
 - MSHDA – Mi State Housing Development Authority
 - Presented to Planning commission on Oct 6th.
 - More work is needed to present it to the Village Council
 - On agenda for PC Nov 3rd.
 - **Council Approved working with Bruce Jonston of Revitalization LLC**
 - Application to the state filled out on 11/3/2025.
 - MSHDA has responded back with questions on 11/13/2025.
 - Sent respond back to MSHDA on 11/17/2025.
 - Grant is for \$1.4K
- Parking Ordinances – Reviewing and updating ordinances addressing no parking on grass and restrictions on selling personal cars or RVs on residential property.
 - Presented to Planning Commission on Oct 6th.
 - More work is needed before it goes to Village Council
 - ON agenda for PC Nov 3rd - Need to make some updates for Planning commission
 - Should be completed by Jan 3rd Planning commission with Public Hearing
- Reviewing Sign Ordinances on the next Planning Commission Meeting
- Look at Changing Zoning on RTO to Outdoor Recreation District on the next Planning Commission Meeting.

Infrastructure

- Water & Sewer – Working with Rob, Justin, Kim, and Dustin to gather accurate information for Council before making any adjustments to utility rates.
 - We have delayed this work until the Audit is completed, next meeting in November.
 - Audit should be completed by Nov 24th.
- CPI water & sewer meeting to start the first of the year.

Staffing & Administration

- Personnel Committee – Working closely with the committee on the hiring process for a new Office Manager, thanks to Jo, Keri, Stacy, Andrea, and Maris.
 - New office Manager Hired, will present at Village Council Meeting on 11/17/2025.
 - New office Manager Lori Echols started on November 24th, 2025 – Doing well and learning our process, make recommendations.

- New Treasure – Maris Metz is leaving to work in Dexter Township.
 - Thanks to our personnel Committee we have hired a new Treasurer that will start on October 27th after swearing in with the Village Council
 - New Treasure hired – Tabitha Dolan approved by Council on Oct 27th 2025.
 - Tabitha hit the ground running, great asset to our Village Team.
 - Audit Preparation – Supporting Maris and Tabitha as they begin the Village’s audit on October 6th.
 - Should be finishing up with the Audit by November 24th.
 - Audit meeting 12/01/2025 went well, very please, as few items we need to make changes to, some have already been started.
 - A big thanks to Kim Hanes and Tabitha Dolan for their hard work and effort to make this Audit go smoothly.
 - Purchase Policy – Collaborating with Keri and Rob on updating the Village’s purchase policy to ensure accountability and transparency.
 - This was approved by Council on September 22nd.
 - We continue the important work of **digitizing Village records** and moving files from our physical cabinets to secure online storage.
 - This has been a long and detailed process, but a necessary one — many of these files date back to the **1970s** and previously existed **without any digital backup**. One fire or disaster could have meant the loss of decades of Village history and vital information.
 - A heartfelt **thank you to our staff**, especially **Tracy**, for the tremendous effort and dedication in making this project possible. Your attention to detail and commitment to preserving our community’s history are deeply appreciated.
- Work is slow but moving forward.

Parks & Recreation

- Parks Committee – Actively working with Justin, Stacy, and Mellissa to improve and strengthen the Village’s Park system.
 - Lody Bond Park – park has been updated; painting is plan for May of 2025
 - Parlay Park – Hoping this work will start by spring.
 - **PARLAY PARK IS NOW BEING WORK ON, EXCITED TO SEE IT COMPLETED.**

Downtown Development Authority (DDA)

- Events Coordinator – Successfully hired a new Events Coordinator. Finalizing the title and responsibilities. This position will also support meeting coordination with Mike and myself, ensuring coverage when either of us cannot attend.
 - JO Self was appointed by the DDA on September 12th meeting.
- Helping with Wreath Across America for donations.
- Working on new location for community Garden
- Planning a recognition Banquet in January

- Jo Self and Jeff Buerman are coronating this event.
- Light up the park – went well, we all should be proud, a special shout out to all the volunteers that made this happen, Thank you
- Women’s summit – Hosted by the DDA & Jo Self
 - November 11th, 2025
 - This was a big hit — 27 participants attended, and everyone had a great time. A wealth of information was both given and received.
- Pinckney Owners Group Meeting – December 11th, Pinckney Library
- DDA Meeting December 12th at the Village Hall 9:30am

Meetings & Representation

- Planning Commission – Attending all Planning Commission meetings each month to stay directly involved in development and zoning decisions.
- DDA – Attending all meetings each month to stay directly involved in how we find ways to support our local community and Business.
- Pinckney, Putnam, Hamburg, Hell Chamber of commerce, attending their monthly meetings.
- Community Engagement – Ongoing collaboration with Village committees, businesses, and residents to keep projects and initiatives moving forward.
- Putnam Township Meetings – Attending monthly Township meetings to stay directly involved.
- Huron Valley Federal Aid Committee.
- Livingston Watershed Advisory Group (TMDL Implementation Plan)
- Pinckney Business Group – Attending Monthly Meetings
- EBHA Community Tourism Committee

Closing Note

The Village of Pinckney continues to make meaningful progress on several important initiatives — from critical infrastructure planning and ordinance modernization to community partnerships and business development. These efforts reflect our shared commitment to maintaining Pinckney’s small-town character while building a more sustainable and vibrant future.

I’m encouraged by the dedication of our staff, council, and community partners who continue to collaborate, innovate, and find solutions even as we face ongoing fiscal and operational challenges. Together, we are laying the foundation for long-term growth, stronger services, and a more resilient Village.

I look forward to continuing this important work alongside all of you as we strengthen Pinckney's future — one project, one partnership, and one success at a time.

Respectfully submitted,
Jeffrey Buerman
Village President
Village of Pinckney